

**APPLICATION FOR A PERMIT:
TRANSFER OF PERMIT – OWNERSHIP
CHANGE OF USE – NO CONSTRUCTION**

Application number:		Permit number (if different):	
Date received:		Roll number:	
Project Information (full address of project):			
Full address			
Lot/Parcel Number:		Plan Number:	
Other Location Information – Describe area to be occupied:			
Purpose of Application:			
☐ Partial Occupancy Unfinished Building		☐ Change of Use – No Construction	
☐ Transfer of Permit			
Proposed Use of Building:		Current Use of Building:	Description of Work:
Applicant Applicant is: ☐ Owner or ☐ Authorized agent of owner			
Last Name		First name	Corporation or partnership
Street address			Unit number Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
Owner (if different from applicant)			
Last name		First name	Corporation or partnership
Street address			Unit number Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
Permit Via			
☐ Mail ☐ Pick-up ☐ To: ☐ Applicant ☐ Owner ☐ Auth. Agent			
Building Designer/Architect/Engineer			
Name		Telephone:	Fax:
E. Declaration of applicant			
I _____, certify that:			
1. The information contained in this application, attached schedules, attached plans and specification and other attached documentation is true to the best of my knowledge.			
2. I have the authority to bind the corporation or partnership (if applicable).			
_____		_____	
Date		Signature of applicant	

All personal information this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* and the *Building Code Act, 1992*, S.O. 1992, c. 23 and will be used for the purposes of the administration and enforcement of the *Building Code Act, 1992*. Questions regarding this collection may be direct to the Chief Building Official, Town of Bradford West Gwillimbury, 305 Barrie Street Unit 4B, Bradford, ON, L3Z 2A9, Telephone 905-778-2055, Fax 905-778-2035.