



SCHEDULE A

FEES & SERVICE CHARGES – EFFECTIVE JANUARY 1ST, 2026

FOR THE CORPORATION OF THE TOWN OF BRADFORD WEST
GWILLIMBURY

OFFICE CONSOLIDATION

(Amended by By-law 2026-012)



FEES & SERVICE CHARGES

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Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Cemeteries				
NOTE: All fees listed are subject to HST unless otherwise noted				
Adult Grave - Interment Rights	1-Jan-24	\$1,139.68	\$1,139.68	Market Competitive
Adult Grave - C & M Fund (40%)	1-Jan-24	\$759.81	\$759.81	Market Competitive
Infant Grave (Under 2) - Interment Rights	1-Jan-24	\$483.93	\$483.93	Market Competitive
Infant Grave (Under 2) - C & M Fund (40%)	1-Jan-24	\$322.63	\$322.63	Market Competitive
Columbarium Niche - (Top) First Row	1-Sep-20	\$1,530.00	\$1,530.00	Market Competitive
C & M Fund (40%) - (Top) First Row	1-Sep-20	\$1,020.00	\$1,020.00	Market Competitive
Columbarium Niche - Second Row	1-Sep-20	\$1,410.00	\$1,410.00	Market Competitive
C & M Fund (40%) - Second Row	1-Sep-20	\$940.00	\$940.00	Market Competitive
Columbarium Niche - Third Row	1-Sep-20	\$1,260.00	\$1,260.00	Market Competitive
C & M Fund (40%) - Third Row	1-Sep-20	\$840.00	\$840.00	Market Competitive
Columbarium Niche - (Bottom) Fourth Row	1-Sep-20	\$1,140.00	\$1,140.00	Market Competitive
C & M Fund (40%) - (Bottom) Fourth Row	1-Sep-20	\$760.00	\$760.00	Market Competitive
*Non-Resident Fee Sur-Charge: 20%	1-Jan-26	15% surcharge added to current fee	20% surcharge added to current fee	

Open & Close Summer Rates

Adult Grave - Single Depth	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Adult Grave - Double Depth	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Infant Grave (Under 2)	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Cremation Interment	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Additional Cremation Interment (s)	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Cremation Interment - sized for vault	1-Jan-25	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Open & Close Winter Rates</u>				
Adult Grave - Single Depth	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Adult Grave - Double Depth	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Infant Grave (Under 2)	1-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
<u>Open & Close of Niche</u>				
Inurnment Fee for Columbarium	1-Sep-20	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Additional Inurnment Fee for Columbarium	1-Sep-20	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
<u>Columbarium Engraving Fees</u>				
Engraving - Original Names & Dates	1-Sep-20	As per contract + Admin. Fee	As per contract + Admin. Fee	Market Competitive
Engraving - Add Final Dates	1-Sep-20	As per contract + Admin. Fee	As per contract + Admin. Fee	Market Competitive
<u>Extra Fees</u>				
Additional Charges for Open & Close (Weekends/Holidays)	1-Jan-23	As per contract + Admin. Fee	As per contract	Market Competitive
Transfer Administration Fee	1-Jan-21	\$300.00	\$300.00	Market Competitive
Monument Staking Fee	1-Jan-21	As per contract + Admin Fee	As per contract + Admin Fee	Market Competitive
Monument Foundation	1-Jan-21	As per contract + Admin Fee	As per contract + Admin Fee	Market Competitive
Administration Fee	1-Jan-25	\$200.00	\$200.00	Market Competitive
Disinterment Fee	1-Jan-25	As per contract + Admin Fee + Staff Wages +costs incurred	As per contract + Admin Fee + Staff Wages +costs incurred	Market Competitive
<u>Leisure Centre</u>				
NOTE: All fees listed are subject to HST unless otherwise noted				
Adult (18 - 59 Years)	1-Jan-23	Monthly \$42.00/Annual \$476.88	Monthly \$42.00/Annual \$476.88	Market Competitive - Begins April 1, 2023
Senior (60+)	1-Jan-23	Monthly \$34.00/Annual \$380.79	Monthly \$34.00/Annual \$380.79	Market Competitive - Begins April 1, 2023

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Student (17-24 years) (Student ID)	1-Jan-23	Monthly \$30.00/Annual \$334.66	Monthly \$30.00/Annual \$334.66	Market Competitive - Begins April 1, 2023
Youth (13-17 years)	1-Jan-23	Monthly \$27.00/Annual \$301.80	Monthly \$27.00/Annual \$301.80	Market Competitive - Begins April 1, 2023
Advantage Fitness Membership (Adults + Seniors only)	1-Jan-23	Additional \$10.00 monthly/ Annual \$119.00	Additional \$10.00 monthly/ Annual \$119.00	Market Competitive - Begins April 1, 2023
Child Facility Membership (0 - 12 years)	1-Jan-12	Monthly \$20.00 / Annual \$199.00	Monthly \$20.00 / Annual \$199.00	Market Competitive
<u>Single Admission - Fitness Centre (HST Included)</u>				
Adult (18 - 59 years)	1-May-16	\$12.00	\$12.00	Market Competitive
Senior (60+)	1-May-16	\$10.00	\$10.00	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-May-16	\$10.00	\$10.00	Market Competitive
<u>Drop In Gymnasium (HST Included)</u>				
Adult (18 - 59 years)	1-Jan-20	Single Visit \$4.75	Single Visit \$4.75	Market Competitive
Senior (60+)	1-Jan-20	Single Visit \$4.00	Single Visit \$4.00	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-Jan-20	Single Visit \$4.00	Single Visit \$4.00	Market Competitive
Child (0-12 years)	1-Jan-20	Single Visit \$3.75	Single Visit \$3.75	Market Competitive
Family (5 Members Max.)	1-Jan-20	Single Visit \$10.00	Single Visit \$10.00	Market Competitive
<u>Drop In Gymnasium</u>				
Adult (18 - 59 years)	1-Jan-20	10 Pass \$37.83	10 Pass \$37.83	Market Competitive
Senior (60+)	1-Jan-20	10 Pass \$31.85	10 Pass \$31.85	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-Jan-20	10 Pass \$31.85	10 Pass \$31.85	Market Competitive
Child (0-12 years)	1-Jan-20	10 Pass \$29.75	10 Pass \$29.75	Market Competitive
<u>Personal Training</u>				
4 Sessions - Individual	1-Jan-26	\$210.12	\$214.32	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
8 Sessions - Individual	1-Jan-26	\$390.82	\$398.64	Market Competitive
12 Sessions - Individual	1-Jan-26	\$529.50	\$540.09	Market Competitive
24 Sessions - Individual	1-Jan-26	\$907.72	\$925.87	Market Competitive
4 Sessions - Buddy	1-Jan-26	\$159.69	\$162.88	Market Competitive
8 Sessions - Buddy	1-Jan-26	\$294.17	\$300.05	Market Competitive
12 Sessions - Buddy	1-Jan-26	\$378.22	\$385.78	Market Competitive
24 Sessions - Buddy	1-Jan-26	\$554.72	\$565.81	Market Competitive
<u>Nutrition Counselling</u>				
Nutrition Counselling - Individual	1-Jan-24	\$49.99	\$49.99	
Nutrition Counselling + Assessment	1-Jan-24	\$70.00	\$70.00	
<u>Leisure/Lane Swim - Single Visit (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	\$5.50	\$5.50	Market Competitive
Senior (60+)	1-Jan-23	\$4.75	\$4.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	\$4.75	\$4.75	Market Competitive
Child (4-12 years)	1-Jan-23	\$4.25	\$4.25	Market Competitive
Family - 5 members maximum	1-Jan-23	\$13.00	\$13.00	Market Competitive
Aquatic Group Rate 10+ OA	1-Feb-16	\$2.25/ person/ entry	\$2.25/ person/ entry	Market Competitive
<u>Leisure/Lane Swim - 10 Pass (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	10 Pass \$49.50	10 Pass \$49.50	Market Competitive
Senior (60+)	1-Jan-23	10 Pass \$42.75	10 Pass \$42.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	10 Pass \$42.75	10 Pass \$42.75	Market Competitive
Child (4-12 years)	1-Jan-23	10 Pass \$38.25	10 Pass \$38.25	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Leisure/Lane Swim - Annual Pass</u>				
Adult (18 - 59 Years)	1-Jan-23	Annual \$247.25	Annual \$247.25	Market Competitive
Senior (60+)	1-Jan-23	Annual \$209.00	Annual \$209.00	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	Annual \$209.00	Annual \$209.00	Market Competitive
Child (4-12 years)	1-Jan-23	Annual \$188.00	Annual \$188.00	Market Competitive
Family - 5 members maximum	1-Jan-23	Annual \$493.50	Annual \$493.50	Market Competitive
<u>Aquafit (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	\$7.75/class	\$7.75/class	Market Competitive
Senior (60+)	1-Jan-23	\$5.75/class	\$5.75/class	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	\$5.75/class	\$5.75/class	Market Competitive
<u>Aquafit (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	10 Pass \$69.75	10 Pass \$69.75	Market Competitive
Senior (60+)	1-Jan-23	10 Pass \$51.75	10 Pass \$51.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	10 Pass \$51.75	10 Pass \$51.75	Market Competitive
<u>Swimming lessons (HST Exempt) & (15% Non-Resident Surcharge)</u>				lessons vary from 7-10 classes in length
Learn to Swim 30 Minute lesson/class - Resident	1-Jan-23	\$9.88/class	\$9.88/class	Market Competitive
Learn to Swim 45 Minute lesson/class - Resident	1-Jan-23	\$10.35/class	\$10.35/class	Market Competitive
Swim Patrol 1 hour lesson/class - Resident	1-Jan-23	\$12.70/class	\$12.70/class	Market Competitive
<u>Private Pool Rentals - Birthday Parties (hourly rates)</u>				
Party Package #1 Leisure & Relaxation Pool (1-30 Participants)	1-Jan-23	\$288.40	\$288.40	Market Competitive
Party Package #2 Leisure/Relaxation/Lap Pool with Play Features (1-30 Participants)	1-Jan-23	Add \$199.48	Add \$199.48	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>General Pool Rentals (30 People)</u>				
Lap Pool	1-May-16	\$193.38	\$193.38	Market Competitive
Leisure Pool with Slide	1-May-16	\$172.52	\$172.52	Market Competitive
Leisure Pool - No Slide	1-May-16	\$129.26	\$129.26	Market Competitive
Relax Pool	1-May-16	\$65.15	\$65.15	Market Competitive
<u>High School Swim Club (hourly Rates)</u>				
High School - 4 Lanes	1-Jan-23	\$69.75	\$69.75	Market Competitive
High School - 8 Lanes	1-Jan-23	\$103.82	\$103.82	Market Competitive
<u>School Swim lessons (HST Exempt)</u>				
Learn to Swim - 30 Minute lesson	1-Jan-23	\$4.94/lesson	\$4.94/lesson	Market Competitive
Learn to Swim - 45 Minute lesson	1-Jan-23	\$5.18/lesson	\$5.18/lesson	Market Competitive
Additional Lifeguard Fee	1-Jan-23	\$25.00/hour	\$25.00/hour	Market Competitive
Additional Instructor Fee	1-Jan-23	\$25.00/hour	\$25.00/hour	Market Competitive
<u>School Leisure Swim (Rental Charge/hour) (HST Included)</u>				
Student/Youth leisure pool with slide (Participants 1 - 30)	1-May-16	\$88.00	\$88.00	
Student/Youth all pools with slide (Participants 1 - 30)	1-May-16	\$126.58	\$126.58	

General Program Areas

NOTE: All fees listed are subject to HST unless otherwise noted

Leisure Centre Birthday Party Packages (hourly Rates)

Skating Party (5 - 12 Years) 20 Children Maximum	1-Jan-26	\$265.00	\$300.00	
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Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Sports Party (5 - 12 Years) 20 Children Maximum	1-Jan-26	\$200.85	\$206.88	3% inc proposed
Kinder Play Party up to 5 years, 16 Children Maximum	1-Jan-26	\$200.85	\$206.88	3% inc proposed
Tactical Nerf Party (6-12 Years), 25 Children Maximum	1-Jan-23	\$240.00	\$240.00	

Gymnasium Rental

Half Gym (with divider)	1-Jan-26	\$63.86/hour	\$65.78/hour	Market Competitive
Full Gym	1-Jan-26	\$108.15/hour	\$111.40/hour	Market Competitive
Game/Tournament (half)	1-Jan-26		add \$20.00/hr	
Equipment Use (half)	1-Jan-26		add \$15.00/hr	
Game/Tournament (full)	1-Jan-26		add \$45.00/hr	
Equipment Use (full)	1-Jan-26		add \$25.00/hr	

Gymnasium Rental - Youth

Half Gym (with divider)	1-Jan-26	\$31.93/hour	\$32.88/hour	Market Competitive
Full Gym	1-Jan-26	\$43.26/hour	\$44.56/hour	Market Competitive
Game/Tournament (half)	1-Jan-26		add \$20.00/hr	
Equipment Use (half)	1-Jan-26		add \$15.00/hr	
Game/Tournament (full)	1-Jan-26		add \$45.00/hr	
Equipment Use (full)	1-Jan-26		add \$25.00/hr	

Multi Purpose Room

Meeting / Function - Half Room	1-Jan-23	\$55.00/hour	\$55.00/hour	Market Competitive - Includes Setup and Cleanup
Meeting / Function - Full Room	1-Jan-23	\$85.00/hour	\$85.00/hour	Market Competitive - Includes Setup and Cleanup
Tournament / Event Support - Minor	1-Jan-23	Daily \$390.00	Daily \$390.00	Market Competitive - Includes Setup and Cleanup
Tournament / Event Support - Adult (Fri. 6pm - Sun. 6pm)	1-Jan-18	\$1,275.00	\$1,275.00	Market Competitive - Includes Setup and Cleanup
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-26		\$1,400.00	Aligns with Don Harrison Room

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Leisure Skating (HST Included)</u>				
Adult (18 - 59 years)	1-Jan-20	Single Visit \$4.75	Single Visit \$4.75	Market Competitive
Senior (60+)	1-Jan-20	Single Visit \$4.00	Single Visit \$4.00	Market Competitive
Student / Youth (13- 24 years) (Student ID)	1-Jan-20	Single Visit \$4.00	Single Visit \$4.00	Market Competitive
Child (4 - 12 years)	1-Jan-20	Single Visit \$3.75	Single Visit \$3.75	Market Competitive
Family (5 members maximum)	1-May-16	Single Visit \$10.00	Single Visit \$10.00	Market Competitive
Adult Shinny (18 years plus)	1-Jan-23	Single Visit \$5.75	Single Visit \$5.75	Market Competitive
<u>Leisure Skating</u>				
Adult (18 - 59 years)	1-Jan-20	10 Pass \$37.83	10 Pass \$37.83	Market Competitive
Senior (60+)	1-Jan-20	10 Pass \$31.85	10 Pass \$31.85	Market Competitive
Student / Youth (13- 24 years) (Student ID)	1-Jan-20	10 Pass \$31.85	10 Pass \$31.85	Market Competitive
Child (4 - 12 years)	1-Jan-20	10 Pass \$29.75	10 Pass \$29.75	Market Competitive
<u>Special Events</u>				
<u>Carrot Fest</u>				
Friday Local Vendor Booth Rental (10' x 10") per day	1-Jan-25	\$50.00	\$50.00	Booth space 10' x 10' (less hours of operation than Saturday)
Friday Non-Local Vendor Booth Rental (10' x 10") per day	1-Jan-25	\$75.00	\$75.00	
Saturday Local Vendor Booth Rental (10' x 10') per day	1-Jan-25	\$90.00	\$90.00	Booth space 10' x 10'
Saturday Non-Local Vendor Booth Rental (10' x 10') per day	1-Jan-25	\$250.00	\$250.00	Booth space 10' x 10'
<u>Other Events</u>				
Music/Movies Food Vendor	1-Jan-25	\$10.00	\$10.00	Booth space 10' x 10'
Pumpkin Fest Food Vendor	1-Jan-25	\$25.00	\$25.00	Booth space 10' x 10'
Canada Day Food Vendor	1-Jan-25	\$75.00	\$75.00	Booth space 10' x 10'
Public Square Application Fee	1-Jan-25	\$100.00	\$100.00	

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Public Square - Non Profit, 8hr Rental / Attendance up to 1,000	1-Jan-25	\$750.00	\$750.00	
Public Square - Non Profit, 8hr Rental / Attendance more than 1,000	1-Jan-26		\$1,150.00	
Public Square - Non Profit, Full Day / Attendance up to 1,000	1-Jan-26	\$1,225.00	\$1,250.00	
Public Square - Non Profit, Full Day / Attendance more than 1,000	1-Jan-26		\$1,525.00	
Public Square Non Profit – Additional Hourly Rate	1-Jan-26		\$93.75	
Public Square - Private/Commercial, 8hr Rental, Half Day / Attendance up to 1,000	1-Jan-25	\$1,500.00	\$1,500.00	
Public Square - Private/Commercial, 8hr Rental, Half Day / Attendance more than 1,000	1-Jan-26		\$1,900.00	
Public Square - Private/Commercial, 12hr Rental, Full Day / Attendance up to 1,000	1-Jan-25	\$2,250.00	\$2,250.00	
Public Square - Private/Commercial, 12hr Rental, Full Day / Attendance more than 1,000	1-Jan-26		\$2,650.00	
Public Square Private/Commercial – Additional Hourly Rate	1-Jan-26		\$187.50	
Third Party Event Vendor Insurance	1-Jan-26		BFL Rate + 15% Admin Fee	
<u>Advertising - NEW</u>				
Leisure Centre Rinkboards (3' x 8') annually	1-Jan-19	\$825.00	\$825.00	Market Competitive
Leisure Centre Wall Boards (4' x 8') annually	1-Jan-19	\$575.00	\$575.00	Market Competitive
Leisure Centre Digital Display (40' monitor) annually	1-Jan-19	\$360.00	\$360.00	Market Competitive
Bob Fallis Rinkboards (3' x 8') annually	1-Jan-19	\$545.00	\$545.00	Operates 8/12 months of the year
Bob Fallis Wall Boards (3' x 8') annually	1-Jan-19	\$375.00	\$375.00	Operates 8/12 months of the year
Bob Fallis Arena Lobby (26" x 56") annually	1-Jan-19	\$295.00	\$295.00	Operates 8/12 months of the year
*Advertising discounts: Purchase any 2 spaces (10%), 3 spaces (15%), 4 spaces (20%)	1-Jan-19			
Ice Logos	1-Jan-23	\$750.00	\$750.00	Market Competitive
Zamboni	1-Jan-23	\$1,500.00	\$1,500.00	Market Competitive

Leisure Services

NOTE: All fees listed are subject to HST unless otherwise noted

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Ball Diamonds				
Rental per hour	1-Jan-23	\$45.00	\$45.00	Market Competitive
Rental per hour with lights	1-Jan-23	\$65.00	\$65.00	Market Competitive
Minor fees per person per year	1-Jan-26	\$60.00	\$80.00	Market Competitive
Administration fee per Association per year	1-Jan-16	\$125.00	\$125.00	Market Competitive
Tournament fees per day/per diamond	1-Jan-23	\$400.00	\$400.00	Market Competitive
School Rate	1-Jan-24	50% of hourly rate	50% of hourly rate	Market Competitive
Soccer/ Cricket Pitches				
Rental per hour	1-Jan-23	\$45.00	\$45.00	Market Competitive
Rental per hour with lights	1-Jan-23	\$65.00	\$65.00	Market Competitive
Minor league fees per person per year	1-Jan-26	\$60.00	\$80.00	Market Competitive
Administration fee per Association per year	1-Jan-16	\$125.00	\$125.00	Market Competitive
Tournament fees per day/per pitch	1-Jan-23	\$400.00	\$400.00	Market Competitive
School Rate	1-Jan-24	50% of hourly rate	50% of hourly rate	
Storage Unit (Annual Fee)	1-Jan-25	\$500.00	\$500.00	
Administrative Services				
Photocopying/Fax	1-Jan-23	\$0.25/page	\$0.25/page	Market Competitive
Cancellation Fee	1-Jan-23	As Per The Terms Of The Rental Contract	As Per The Terms Of The Rental Contract	
NSF Fee	1-Jan-23	\$50.00	\$50.00	
Lost Key Replacement Fee	1-Jan-24	\$50.00	\$50.00	
FINES	1-Jan-25	hourly rate + 25%	hourly rate + 25%	Unpermitted Field / Ice Use, Misrepresenting of participants on Ticket Ice / Alcohol found on site without insurance, etc.
Refund Processing Fee	1-Jan-26		ActiveNet Transaction Fee + 15% Admin Fee	
Security Deposit	1-Jan-26	\$250.00	\$250.00 or \$500	Rates apply based on event type and risk

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Program / Meeting Rooms (excluding Halls) Activity Room / Fire Hall Community Room</u>				
Hourly Rate	1-Jan-24	\$50.00	\$50.00	Market Competitive
<u>Office Space / Storage Rooms</u>				
<u>Storage Rooms</u>				
Minor (Annual Fee)	1-Jan-23	\$200.00	\$200.00	*Fees are determined by Sq. ft, use of space, amenities available, User Group, etc.
Local Junior (Annual Fee)	1-Jan-23	\$225.00	\$225.00	*Fees are determined by Sq. ft, use of space, amenities available, User Group, etc.
<u>Office Space</u>				
Minor Local (Annual Fee)	1-Jan-23	\$1,550.00	\$1,550.00	*Fees are determined by Sq. ft, use of space, amenities available, User Group, etc.
Junior Local (Annual Fee)	1-Jan-23	\$2,150.00	\$2,150.00	*Fees are determined by Sq. ft, use of space, amenities available, User Group, etc.
Treasury Upstairs Offices	1-Jan-26		\$1,550.00	*Fees are determined by Sq. ft, use of space, amenities available, User Group, etc.
<u>Arena Ice</u>				
Prime hourly rate	1-Jan-24	\$250.00	\$250.00	Market Competitive
Local Junior hourly rate	1-Jan-24	\$220.00	\$220.00	Market Competitive
Minor Regional hourly rate	1-Jan-24	\$210.00	\$210.00	Market Competitive
Minor Local hourly rate	1-Jan-24	\$200.00	\$200.00	Market Competitive
Non Prime (before 4:00pm Mon - Fri) hourly rate	1-Jan-24	\$165.00	\$165.00	Market Competitive
Schools (non prime) hourly rate	1-Jan-24	\$130.00	\$130.00	Market Competitive
Ticket Ice per person per hour (minimum 2 people & 1/2 Ice for maximum of 4 people per side)				
Non prime before 4:00pm Mon - Fri.	1-Jan-24	\$26.00	\$26.00	Market Competitive
Weekend Summer Rate (July & August only) - hourly rate	1-Jan-24	\$165.00	\$165.00	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Arena Dry Pad</u>				
Adult Activity (per hour)	1-Jan-24	\$115.00	\$115.00	Market Competitive
Minor Activity (per hour)	1-Jan-24	\$105.00	\$105.00	Market Competitive
Non Commercial Activity Daily	1-Jan-24	\$800.00	\$800.00	Market Competitive
Arena Floor Commercial per day (Weekday Mon.- Thurs.)	1-Jan-24	\$1,300.00	\$1,300.00	Market Competitive
Arena Floor Commercial per day (Weekend Fri.- Sun.)	1-Jan-24	\$1,600.00	\$1,600.00	Market Competitive
Setup / Teardown daily	1-Jan-18	50% of daily rate	50% of daily rate	Market Competitive
Heaters at the Community Centre (per hour)	1-Jan-24	\$45.00	\$45.00	Cost Recovery
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk
<u>Don Harrison Auditorium</u>				
Weekday (Mon.-Thurs.) - hourly rate		\$85.00	\$85.00	
Weekend (Fri. - Sun.) - hourly rate		\$95.00	\$95.00	
Room set up per hour	1-Jan-24	\$55.00	\$55.00	Market Competitive
Clean up charge per hour	1-Jan-24	\$75.00	\$75.00	Market Competitive
Commercial Rate per day (Weekday Mon.- Thurs.)	1-Jan-24	\$850.00	\$850.00	Market Competitive
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-24	\$1,400.00	\$1,400.00	Market Competitive
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk
<u>Bond Head Community Hall</u>				
Weekday (Mon.-Thurs.) - hourly rate		\$60.00	\$60.00	
Weekend (Fri. - Sun.) - hourly rate		\$70.00	\$70.00	
Room set up per hour	1-Jan-23	\$55.00	\$55.00	Market Competitive
Clean up charge per hour	1-Jan-23	\$75.00	\$75.00	Market Competitive
Commercial Rate per day (Weekday Mon.- Thurs.)	1-Jan-24	\$700.00	\$700.00	Market Competitive
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-24	\$950.00	\$950.00	Market Competitive

Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk

Newton Robinson Hall - Community use only - No Commercial

Weekday (Mon.-Thurs.) - hourly rate	1-Jan-24	\$50.00	\$50.00	
Weekend (Fri. - Sun.) - hourly rate	1-Jan-24	\$60.00	\$60.00	
Room set up per hour	1-Jan-23	\$55.00	\$55.00	Market Competitive
Clean up charge per hour	1-Jan-23	\$75.00	\$75.00	Market Competitive
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk

177 Church St - Community Hub

Event Space with Kitchen:

Weekday (Mon.-Thurs.) - hourly rate	1-Jan-24	\$85.00	\$85.00	
Weekend (Fri. - Sun.) - hourly rate	1-Jan-24	\$95.00	\$95.00	
Kitchen only Weekday (Mon.- Thurs.) - hourly rate	1-Jan-26		50% of the hourly rate	Market Competitive
Small Meeting Room - hourly rate	1-Jan-24	\$50.00	\$50.00	
Large Meeting Room - hourly rate	1-Jan-24	\$55.00	\$55.00	
Commercial Rate per day (Weekday Mon.- Thurs.)	1-Jan-26		\$850.00	Market Competitive
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-26		\$1,400.00	Market Competitive
Room set up per hour	1-Jan-24	\$55.00	\$55.00	
Clean up charge per hour	1-Jan-24	\$75.00	\$75.00	
Legacy Tenant (Food Bank & Cross Trainers/Wow Living)				
Tenants - Square Footage Rate				
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk

Henderson Park Meadow Event Space

Weekday (Mon.-Thurs.) - hourly rate	1-Jan-24	\$85.00	\$85.00	
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Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Weekend (Fri. - Sun.) - hourly rate	1-Jan-24	\$95.00	\$95.00	
Clean up charge per hour	1-Jan-24	\$75.00	\$75.00	
Commercial Rate per day (weekdays Mon.-Thurs.)	1-Jan-24	\$850.00	\$850.00	
Commercial Rate per day (weekend Fri.-Sun.)	1-Jan-24	\$1,400.00	\$1,400.00	
Security Deposit	1-Jan-26		\$250.00 or \$500	Rates apply based on event type and risk

Community Programs

Adult Programs (18 and over years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery plus 10%
Child/Youth Programs (6-17 years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery
Pre-School Programs (5 and under years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery

Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Transportation Services				
Grass/Weed cutting (Labour & Equipment)	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Security Deposit - major construction	14-Aug-07	\$10,000.00	\$10,000.00	To recover administration and overhead costs
Security Deposit - minor construction / Access via Town Property	14-Aug-07	\$5,000.00	\$5,000.00	To recover administration and overhead costs
Road/ Sidewalk Damage/Repair	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Road excavation & re-instatement inspection costs	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Sidewalk/ Road Cleaning	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Traffic accident damage (Labour & Equipment)	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Utility Municipal consent review	1-Jan-20	\$175.00	\$175.00	To recover administration and overhead costs
Wide Load permit	1-Jan-20	\$88/trip or \$245/year	\$88/trip or \$245/year	To recover administration and overhead costs
Traffic Safety Sign: Slow Your Roll	1-Jan-21	\$10.00	\$10.00	
Road Occupancy Permits (ROP)				
<u>Residential Works:</u>				
Bin, material or storage of construction equipment on roadway - Permit Fee	1-Jan-20	\$90.00	\$90.00	
Bin, material or storage of construction equipment on roadway - Security Deposit	1-Jan-21	\$500.00	\$500.00	
Installation of New Driveway, no curb modification - Permit Fee	1-Jan-20	\$220.00	\$220.00	
Installation of New Driveway, no curb modification - Security Deposit	1-Jan-18	\$1,900.00	\$1,900.00	
Installation of New Driveway, including curb modification - Permit Fee	1-Jan-20	\$220.00	\$220.00	
Installation of New Driveway, including curb modification - Security Deposit	1-Jan-18	\$1,900.00	\$1,900.00	
Installation of New Driveway, including new culvert installation - Permit Fee	1-Jan-20	\$220.00	\$220.00	
Installation of New Driveway, including new culvert installation - Security Deposit	1-Jan-18	\$1,700.00	\$1,700.00	

Infrastructure Services

Item/Services	Last Fes Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Utility Works				
Installation of New Utility Transmission Line or maint. Of existing utility Trans. Line or Service feed - Permit Fee	1-Jan-20	\$220.00	\$220.00	
Installation of New Utility Transmission Line or maint. Of existing utility Trans. Line or Service feed - Security Deposit	1-Jan-18	\$1,800.00	\$1,800.00	
Installation of New Utility Service Feed - Permit Fee	1-Jan-20	\$220.00	\$220.00	
Installation of New Utility Service Feed - Security Deposit	1-Jan-18	\$800.00	\$800.00	
Removed obstructions storage - Up to 10 sq. m/ day (30) day Max	1-Jan-20	\$95.00	\$95.00	
Removed obstructions storage - 11 sq. m to 20 sq. m/ day (30) day Max	1-Jan-20	\$145.00	\$145.00	
Removed obstructions storage - 21 sq. m to 30 sq. m/ day (30) day Max	1-Jan-20	\$150.00	\$150.00	
Removed obstructions storage - Greater than 31sq. m/ day (30) day Max	1-Jan-20	\$300.00	\$300.00	
Transit				
BWG Transit - Cash Fare	1-May-14	\$3.00	\$3.00	
BWG Transit - Smart Card Fare	1-Jan-23	\$1.00	\$1.00	May 9, 2022 AAC Meeting - AA-2022-08 - That the Committee recommend that Council endorse reducing the Town Transit EasyPASS fare to \$1.00 per ride, for all riders - \$32,000 per year on the tax levy.
Taxi-to-GO - Cash Fare	1-May-14	\$3.00	\$3.00	
Taxi-to-GO - With PRESTO card	1-Jan-23	FREE	FREE	Program change from Metrolinx to cover 100% of fares
GIS Maps				
8 ½ x 11	17-Jun-08	\$10.00	\$10.00	To recover administration and overhead costs
8 ½ x 14	17-Jun-08	\$15.00	\$15.00	To recover administration and overhead costs
11 x 17	17-Jun-08	\$20.00	\$20.00	To recover administration and overhead costs
17 x 22	17-Jun-08	\$25.00	\$25.00	To recover administration and overhead costs
24 x 36	17-Jun-08	\$50.00	\$50.00	To recover administration and overhead costs
36 x 48	17-Jun-08	\$100.00	\$100.00	To recover administration and overhead costs

Infrastructure Services

Item/Services	Last Fes Changes	Previous Fees - 2025	Current Fees - 2026	Comments
PDF/TIF/Digital plots	17-Jun-08	Add 20%	Add 20%	To recover administration and overhead costs
Large Format Copies - B&W Print Plans	17-Jun-08	\$10.00	\$10.00	To recover administration and overhead costs
Large Format Copies - Digital TIF/PDF Plans	17-Jun-08	\$30.00	\$30.00	To recover administration and overhead costs

* HST included

Waste Water Department

Other Services

Septage Haulage	1-Jan-26	\$78.75/1000gal or \$0.07875/gal	\$80.33/1000gal or \$0.08033/gal	Recover costs/Fees comparable to neighbouring Municipalities
Application fee for late program enrollment	1-Jan-17	\$50.00	\$50.00	Administration fee
replacement of Septage hauler vehicle badge	1-Jan-17	\$50.00	\$50.00	Administration fee
Septage Haulage (monthly admin. Fee)	1-Jan-19	\$100.00	\$100.00	Recover costs/Fees comparable to neighbouring Municipalities
Compliance letter for sewage	18-Apr-05	\$30.00	\$30.00	Recover costs/Fees comparable to neighbouring Municipalities
Inspection fee for Residential Sanitary Service	18-Apr-05	N/C	N/C	
Wastewater locates - regular hours	18-Apr-05	N/C	N/C	
Wastewater locates - after hours	18-Apr-05	N/C	N/C	
Wastewater sampling (monthly admin. Fee)	18-Apr-05	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Wastewater sampling - as requested	14-Aug-07	\$75.00 /hr	\$75.00 /hr	Recover costs/Fees comparable to neighbouring Municipalities
Wastewater sampling - Lab cost	14-Aug-07	actual cost	actual cost	Recover costs
Industrial Polished Effluent	1-Jan-26	\$3.30m3	\$3.45m3	Recover costs/Fees comparable to neighbouring Municipalities
Work in Developments prior to assumption	17-Jun-08	\$60 per hour + \$50 charged per month	\$60 per hour + \$50 charged per month	
Extra Surcharge fee BOD ₅ (Biochemical Oxygen Demand)	1-Jan-26	\$1.15kg	\$1.21kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge fee TSS (Total Suspended Solids)	1-Jan-26	\$1.15kg	\$1.21kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge fee TKN (Total Kjeldahl Nitrogen)	1-Jan-26	\$34.41kg	\$36.13kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge fee TP (Total Phosphorus)	1-Jan-26	\$34.41kg	\$36.13kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge Monthly Admin fee	1-Jan-19	\$100.00	\$100.00	Recover costs/Fees comparable to neighbouring Municipalities

Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Capital Connection Fee - Existing Structures - Residential		Calculated in the same manner as and using the current equivalent Development Charge Rates	Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Wastewater Services
Capital Connection Fee - Existing Structures - Non-Residential		Calculated in the same manner as and using the current equivalent Development Charge Rates	Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Wastewater Services

Note: For Servicing and payment during road reconstruction, actual tender costs will apply. For unusual or longer than standard pre-serviced connections on Arterial Roads, costs will be determined based on length.

Water Department

Residential

Water main service connection inspection	1-Jan-23	\$132.00	\$132.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main service disconnection inspection	1-Jan-23	\$66.00	\$66.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 5/8 x 3/4"	1-Jan-23	\$585.65	\$585.65	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 3/4 x 3/4"	1-Jan-23	\$585.65	\$585.65	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 1"	1-Jan-23	\$681.57	\$681.57	Recover costs/Fees comparable to neighbouring Municipalities
Supply MXU radio transmitter & install	1-Jan-23	\$170.00	\$170.00	Recover costs/Fees comparable to neighbouring Municipalities
Meter seal return visit	1-Jan-23	\$125.00	\$125.00	Recover costs/Fees comparable to neighbouring Municipalities
Water meter frozen or damaged	1-Jan-23	Actual Cost + Admin. Fee	Actual Cost + Admin. Fee	Recover costs/Fees comparable to neighbouring Municipalities
Building lot construction water	1-Jan-23	\$90.00/ lot	\$90.00/ lot	Recover costs/Fees comparable to neighbouring Municipalities
Scheduled Billable work for others	1-Jan-23	\$70/ hr + admin fee	\$70/ hr + admin fee	Recover costs
After hours billable work for others	1-Jan-23	\$105/ hr + admin fee	\$105/ hr + admin fee	Recover costs
Emergency work performed for Developer or Other	1-Jan-23	Actual Cost + Admin. Fee	Actual Cost + Admin. Fee	Recover costs/Fees comparable to neighbouring Municipalities
Water main commissioning Fee	1-Jan-23	\$70/ hr + admin fee	\$70/ hr + admin fee	Recover Costs
Bacteriological Sampling	1-Jan-25	\$17.05 per sample	\$17.05 per sample	
Sample Delivery Fee	1-Jan-25	\$210.00	\$210.00	
Admin Fee	1-Jan-23	\$50.00	\$50.00	Recover Costs

Infrastructure Services

Item/Services	Last Fes Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Capital Connection Fee - Existing Structures		Calculated in the same manner as and using the current equivalent Development Charge Rates	Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Water Services
Commercial/Industrial				
Water main service connection inspection	1-Jan-23	\$132.00	\$132.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main service disconnection inspection	1-Jan-23	\$66.00	\$66.00	Recover costs/Fees comparable to neighbouring Municipalities
Permit drawings review	18-Apr-05	N/C	N/C	
Supply meter & install remote - 1" (25 mm)	1-Jan-23	\$700.00	\$700.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 1½" (40 mm)	1-Jan-23	\$1,110.00	\$1,110.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 2" (50 mm)	1-Jan-23	\$1,360.00	\$1,360.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 3" (75 mm)	1-Jan-23	\$5,110.00	\$5,110.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 4" (100 mm)	1-Jan-23	\$7,860.00	\$7,860.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply MXU radio transmitter & install	1-Jan-23	\$180.00	\$180.00	Recover costs/Fees comparable to neighbouring Municipalities
Commercial lot construction water	1-Jan-23	\$11.33 per 1000 sq.ft.	\$11.33 per 1000 sq.ft.	Recover costs/Fees comparable to neighbouring Municipalities
Apartment lot construction water	1-Jan-23	\$17.00 per apt. unit	\$17.00 per apt. unit	Recover costs/Fees comparable to neighbouring Municipalities
Capital Connection Fee - Existing Structures		Calculated in the same manner as and using the current equivalent Development Charge Rates	Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Water Services
Fire hydrants				
Private fire hydrant - annual preventative maintenance	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Painting of a private Fire Hydrant (every 3 years)	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Annual connection charge for private hydrant or sprinkler system	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - fire flow test (per hydrant) - assist outside contractor	1-Jan-23	\$170.00/hr + admin fee	\$170.00/hr + admin fee	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter deposit	1-Jan-23	\$2,500.00	\$2,500.00	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter rental per day	1-Jan-23	\$7.00	\$7.00	Recover costs/Fees comparable to neighbouring Municipalities

Infrastructure Services

Item/Services	Last Fes Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Fire hydrant - water meter rental admin fee/monthly bill	1-Jan-23	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter rental - usage rate	1-Jan-23	\$4.00 per m3	\$4.00 per m3	Recover costs/Fees comparable to neighbouring Municipalities
Damage/Repairs				
Damaged remote water meter line - inside building	1-Jan-26	\$113.30	\$114.00	Recover costs/Fees comparable to neighbouring Municipalities
Damaged remote water meter line - outside building	1-Jan-26	\$113.30	\$114.00	Recover costs/Fees comparable to neighbouring Municipalities
Damaged curb stop - caused by property owner	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Damaged curb stop - caused by property owner (straighten only)	1-Jan-26	\$113.30	\$114.00	Recover costs/Fees comparable to neighbouring Municipalities
Damaged hydrant (accidental) - repair	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Repair/Replace Anti-Tampering device on Hydrant	1-Jan-26	\$226.60	\$228.00	Recover costs/Fees comparable to neighbouring Municipalities
Engineering				
Design standards Manual (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Design standards Manual (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Design standards Manual (website)	18-Apr-05	N/C	N/C	
Master Servicing Reports (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Master Servicing Reports (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Master Servicing Reports (website)	18-Apr-05	N/C	N/C	
Environmental Assessment (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Environmental Assessment (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Environmental Assessment (website)	18-Apr-05	N/C	N/C	Recover costs/Fees comparable to neighbouring Municipalities
Other Services				
Water turn on/off (regular hours)	18-Apr-05	N/C	N/C	

Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2025	Current Fees - 2026	Comments
Water turn on/off (after hours - within 3 hours)	1-Jan-23	\$165.00	\$165.00	Recover costs/Fees comparable to neighbouring Municipalities
MXU unit replacement & install	1-Jan-24	\$170.00	\$170.00	Recover costs/Fees comparable to neighbouring Municipalities
Keypad replacement	1-Jan-24	\$30.00	\$30.00	Recover costs/Fees comparable to neighbouring Municipalities
Sampling new water main in development	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Work in Developments prior to assumption	1-Jan-23	\$70 per hour + admin fee	\$70 per hour + admin fee	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning - meter rental per day	1-Jan-23	\$6.00	\$6.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning -usage rate	1-Jan-23	\$4.00	\$4.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning - meter rental admin fee/monthly bill	20-Jan-01	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - rental per day	1-Jan-23	\$7.00	\$7.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - Initial calibration fee	1-Jan-23	\$125.00	\$125.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - admin fee/monthly bill	20-Jan-01	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities

Stormwater Department

Administration Fee	NEW	TBD	TBD	
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Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Clerk's Division</u>				
<u>Photocopying</u>				
8 ½ x 11	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
8 ½ x 14	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
11 x 17	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
11 x 17 - colored	14-Aug-07	\$1.00 per page	\$1.00 per page	To recover administration and overhead costs
Larger than 11 x 17	1-Jan-20	\$5.00 per page	\$5.00 per page	To recover administration and overhead costs
<u>Other Fees and Charges</u>				
Witnessing of Pension Forms	8-May-07	no charge	no charge	Also available at the Finance Department
Commissioning of Oaths	24-Jan-01	\$30.00	\$30.00	
Lapel Pins - Corporate Coat of Arms	17-Jun-08	\$5.00 each	\$5.00 each	
Lapel Pins - Growing Tradition	14-Aug-07	\$5.00 each	\$5.00 each	
Maps	14-Aug-07	\$10.00	\$10.00	
Liquor Licence Board of Ontario - applications for Council clearance:				
Ontario Liquor License for new establishment or to amend existing license	30-Sep-20	\$255.00	\$255.00	
Municipal Information Form	17-Jun-08	\$25.00	\$25.00	
Freedom of Information Requests	17-Jun-08	\$5.00 plus disbursements	\$5.00 plus disbursements	Legislated application fee
Certified Copies	17-Jun-08	\$5.00	\$5.00	
Faxing material	1-Jan-13	\$3.00 for the first 10 pages, \$0.20 per additional page	\$3.00 for the first 10 pages, \$0.20 per additional page	To cover staff time and phone costs
Request for Routine Disclosure, per page		see photocopying costs	see photocopying costs	To cover copying costs for non-MFIPPA requests
Agendas & Minutes	17-Jun-08	see photocopying costs	see photocopying costs	
Closed Meeting Investigator	17-Jun-08	\$125.00	\$125.00	

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Statement of birth	1-Jan-10	\$25.00	\$25.00	
Burial Permits	8-May-07	\$25.00	\$25.00	
Burial Permits (Outside working hours)	1-Jan-10	\$50.00	\$50.00	

Enforcement Division

Business Licensing - Taxicab Services

Owner Licence - Initial	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner Licence - Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner Licence- Late Fee	1-Oct-14	\$90.00	\$90.00	
Brokers Licence - Initial	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Brokers Licence - Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Brokers Licence- Late Fee	1-Oct-14	\$90.00	\$90.00	
Drivers Licence- Initial	1-Oct-14	\$100.00	\$100.00	Town of Bradford West Gwillimbury By-law 2014-70
Drivers Licence- Renewal	1-Oct-14	\$90.00	\$90.00	Town of Bradford West Gwillimbury By-law 2014-70
Drivers Licence- Late Fee	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Taxicab Plate- Initial	1-Oct-14	\$150.00	\$150.00	Town of Bradford West Gwillimbury By-law 2014-70
Taxicab Plate- Renewal	1-Oct-14	\$100.00	\$100.00	Town of Bradford West Gwillimbury By-law 2014-70
Transfer of Owner	1-Oct-14	\$150.00	\$150.00	Town of Bradford West Gwillimbury By-law 2014-70

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Replacement Fee for Driver ID card	1-Oct-14	\$60.00	\$60.00	Town of Bradford West Gwillimbury By-law 2014-70
Replacement Fee for loss of Owner's Plate	1-Oct-14	\$30.00	\$30.00	Town of Bradford West Gwillimbury By-law 2014-70
Tariff Card and Identification Card	1-Oct-14	\$5.00	\$5.00	Town of Bradford West Gwillimbury By-law 2014-70
Business Licensing - Refreshment Vehicles				
Owner- Motorized Vehicle- Initial	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- Motorized Vehicle- Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- Motorized Vehicle- Late Fee	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Initial	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Late Fee	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Change of Vehicle	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Temporary License		\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Replacement Plate	1-Oct-14	\$30.00	\$30.00	Town of Bradford West Gwillimbury By-law 2014-70
Site Plan Amendment	29-Sep-20	\$50.00	\$50.00	To recover administration and overhead costs

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Business Licensing - Kennels</u>				
Initial Licence	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
<u>Business Licensing - Adult Entertainment Establishment</u>				
Initial Licence	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
<u>Hawkers and Peddlers</u>				
Initial Licence	1-Oct-14	\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Temporary 1 Day License	1-Jan-18	\$25.00	\$25.00	Town of Bradford West Gwillimbury By-law 2014-70
<u>Donation Bins</u>				
Non-Profit Organization- Initial	1-Dec-15	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2015-93
Non-Profit Organization- Renewal	1-Dec-15	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2015-93
For-Profit Organization- Initial	1-Dec-15	\$400.00	\$400.00	Town of Bradford West Gwillimbury By-law 2015-93
For-Profit Organization- Renewal	1-Dec-15	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2015-93
Late Fee	1-Dec-15	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2015-93
License Amendment	1-Dec-15	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2015-93

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Licences				
Lottery Licence (prize under \$50,000)	17-Jun-08	3% of Prize of Value	3% of Prize of Value	
Marriage Licence	1-Jan-23	\$140.00	\$140.00	Provincial cost of \$48 plus administration costs
Zoning By-law				
An inspection fee when an inspection of the property determines the use of the property does not comply with the Town's Zoning By-law, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when a Notice of Violation has been issued against a property	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when a charge is taken to Provincial Offences Court and the charge is successful in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
A file management fee applied when an appeal of a Provincial Offences Court conviction to the Ontario Court of Justice has confirmed the conviction in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
Clean Yards By-Law				
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's Clean Yards By-Law, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when an Order has been issued against a property	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an Order has been registered on title	9-Jun-05	\$500.00	\$500.00	To recover administration and overhead costs
Certificate of Compliance	9-Jun-05	\$60.00	\$60.00	To recover administration and overhead costs
An administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part	1-Jan-23	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
Property Standards By-Law				
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's property maintenance by-laws, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
A file management fee applied when an Order has been issued against a property	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an Order has been registered on title	9-Jun-05	\$500.00	\$500.00	To recover administration and overhead costs
Property Standards Order Appeal Filing Fee	24-May-13	\$125.00	\$125.00	To recover administration and overhead costs
A file management fee applied when an appeal of an Order to the Property Standards Committee has confirmed the Order in whole or in part	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an appeal of a Property Standards Committee decision to the Superior Court of Justice has confirmed the decision in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
A file management fee applied when an appeal of a Provincial Offences Court conviction to the Ontario Court Justice has confirmed the conviction in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
Certificate of Compliance	9-Jun-05	\$60.00	\$60.00	To recover administration and overhead costs
An administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part	1-Jan-23	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
Road Use and Driveway Entrance By-laws				
An administrative fee for services and materials expended by the Town in carrying out the requirements of a Notice or Order, in whole or in part	1-Jan-19	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's Road Use & Driveway Widening by-laws, per inspection	1-Jan-20	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when an Order has been issued against a property	1-Jan-20	\$100.00	\$100.00	To recover administration and overhead costs
Animal Control By-law				
Dog License (neutered or spayed)	1-Jan-12	\$30.00	\$30.00	To recover administration and overhead costs
Dog License (intact)	1-Jan-13	\$35.00	\$35.00	To recover administration and overhead costs
Replacement of tag	1-Jan-13	\$5.00	\$5.00	Cost of replacement tag
Dangerous dog or restricted breed	1-Jan-12	\$55.00	\$55.00	To recover administration and overhead costs
Dog Adoption	1-Jan-23	\$250.00	\$250.00	To recover administration and overhead costs

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Impound Fees	1-Jan-24	As per current contract	As per current contract	To recover administration and overhead costs

Controlled Substances Enforcement

Inspection Fee Per Visit (Per Property)	1-Jan-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2010-032
Assessment Report/Remediation Plan Review Fee (Per Property)	1-Jan-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2010-032
Administration/Clerical Fee (Per Property)	1-Jan-11	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2010-032
Court/Tribunal Attendance Fee per attendance (Per appearance)	1-Jan-11	\$600.00	\$600.00	Town of Bradford West Gwillimbury By-law 2010-032
Preparation & Registration of Order (Per Order)	1-Jan-11	\$400.00 plus disbursements	\$400.00 plus disbursements	Town of Bradford West Gwillimbury By-law 2010-032
Preparation & Discharge of Order (Per Discharge)	1-Jan-11	\$250.00 plus Disbursements	\$250.00 plus Disbursements	Town of Bradford West Gwillimbury By-law 2010-032
Title Investigation (each)	1-Jan-11	\$250.00 plus Disbursements	\$250.00 plus Disbursements	Town of Bradford West Gwillimbury By-law 2010-032

Fence By-law

Fence Variance Application	1-Jan-20	\$125.00	\$125.00	Town of Bradford West Gwillimbury By-law 2020-105
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Administrative Penalties Fees

Fee – Non-Appearence - Hearing	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C
Fee – Non-Appearence – Screening	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C
Fee – MTO Search	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C
Fee – Plate Denial	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C
Late Fee – Designated By-laws in Schedule “A”	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C
Late Fee – Designated By-laws in Schedule “B”	Refer to By-Law 2022-71	Schedule C	Refer to By-Law 2022-71	Schedule C

Other

Corporate Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Appeal Decision to Tribunal (Animal Control, Business Licensing, Fence, Property Standards)	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs
Noise Exemption	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs
Fortification Fees	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs

Legal, Risk Management and Procurement Division

Request to Release of Land Titles Registration (agreement, easement, etc)	5-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
Review of Planning Agreement	5-Jan-23	\$250.00	\$250.00	To recover administration and overhead costs
Review and Draft Planning Agreement	5-Jan-23	\$500.00	\$500.00	To recover administration and overhead costs; over 5 hours
Complex Drafting/Review of Multiple Agreements or Provision of Legal Opinion	5-Jan-23	\$1,000.00	\$1,000.00	To recover administration and overhead costs
Encroachment Agreement	1-Jan-23	\$250.00	\$250.00	Plus costs of survey and registration if necessary
Admin Service Charge on all claim recoveries from 3rd parties	1-Jan-21	10% of Town paid invoice	10% of Town paid invoice	10% of Town paid invoice
Notary Services - first five (5) signatures	1-Jan-24	\$30.00	\$30.00	
Notary Services - additional signatures beyond the first five (5), in increments of three (3)	1-Jan-25	\$5.00 for every three (3) additional signatures	\$5.00 for every three (3) additional signatures	To recover administration and overhead costs

Administrative Penalties - Camera System Contraventions

Screening Review - Fail to Appear		\$60.00	\$60.00	As per Ontario Regulation 355/22
Hearing Review - Fail to Appear		\$60.00	\$60.00	As per Ontario Regulation 355/22

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Development Engineering				
Site Alteration (in accordance with By-law 2011-031)				
Fill less than 1000 m ³	20-Sep-11	\$250 + \$0.80/m ³ (maximum \$1050)	\$250 + \$0.80/m ³ (maximum \$1050)	Town of Bradford West Gwillimbury By-law 2011-108
Fill between 1000 m ³ and 5000 m ³	20-Sep-11	\$500 + \$0.70/m ³ (maximum \$4,000)	\$500 + \$0.70/m ³ (maximum \$4,000)	Town of Bradford West Gwillimbury By-law 2011-108
Fill between 5000 m ³ and 10,000 m ³	20-Sep-11	\$1,500 + 0.60/m ³ (maximum \$7,500)	\$1,500 + 0.60/m ³ (maximum \$7,500)	Town of Bradford West Gwillimbury By-law 2011-108
Fill greater than 10,000 m ³	20-Sep-11	\$2,500 + 0.50/m ³ (maximum \$10,000)	\$2,500 + 0.50/m ³ (maximum \$10,000)	Town of Bradford West Gwillimbury By-law 2011-108
Permit Renewal Fee	1-Jan-14	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2011-108
Expired Permit Renewal Fee	20-Sep-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2011-108
Site Inspections (for inspections not included in valid permit)	20-Sep-11	\$250 per inspection	\$250 per inspection	Town of Bradford West Gwillimbury By-law 2011-108
External Consultants and legal costs to review and evaluate studies or to prepare all legal documents and enforce bylaw	20-Sep-11	actual costs incurred plus 10% administration fee	actual costs incurred plus 10% administration fee	Town of Bradford West Gwillimbury By-law 2011-108
Development Site - Minor for sites under 2 ha in size	1-Jan-14	\$3,500.00	\$3,500.00	Town of Bradford West Gwillimbury By-law 2012-061
Development Site - Major for sites 2 ha and over in size	1-Jan-25	3,500.00 plus field monitoring staff time	3,500.00 plus field monitoring staff time	
Development Site Permit Amendment	1-Jan-14	\$750.00	\$750.00	
Site Alterations only w/ no additional fill	1-Jan-13	\$500.00	\$500.00	
Topsoil Management - Minor	4-Apr-17	\$1,500.00	\$1,500.00	Town of Bradford West Gwillimbury By-law 2017-33
Topsoil Management - Major	4-Apr-17	\$3,000.00	\$3,000.00	Town of Bradford West Gwillimbury By-law 2017-33
Camera Inspection				
Lateral Sewer Camera inspection	1-Jan-26	\$355.00	\$375.00	Recover contractual costs and cost of staff
Lateral Sewer Camera inspection (Occupied Unit)	1-Jan-26	\$650.00	\$700.00	Recover contractual costs and cost of staff
Lot Grading Plan Review				
Lot Grading Plan Review (includes 1 submission, inspections and administration costs)	1-Jan-26	\$430.00	\$480.00	Fees recover costs of staff, administration and overhead
Resubmission of Lot Grading Plan (includes 1 submission)	1-Jan-26	\$185.00	\$205.00	Fees recover costs of staff, administration and overhead

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Additional Service Connections				
Additional Water Service Application	1-Jan-26	\$800.00/connection (non-refundable)*	\$1000.00/connection (non-refundable)*	Fee recovers administration and overhead
Additional Sewer Service Application	1-Jan-26	\$800.00/connection (non-refundable)*	\$1000.00/connection (non-refundable)*	Fee recovers administration and overhead
Additional Storm Sewer Service Application	1-Jan-26	\$800.00/connection (non-refundable)*	\$1000.00/connection (non-refundable)*	Fee recovers administration and overhead
<p>Following the receipt of a complete Application and the Fee, staff time * will be billed on an hourly basis as per the Development Engineering Staff Billing Rates for review and site monitoring activities.</p> <p>Upon review and acceptance of the proposal, the Applicant shall be required to deposit prior to commencement of the service installation the estimated performance security.</p>				

Subdivision Engineering Review

				3% is due at time of first Engineering Review submission with remaining 3% due at time of execution of the Subdivision Agreement.
	1-Jan-26	6% of Final Engineering Construction Estimate	7% of Final Engineering Construction Estimate	<p>B) No credits will be applied to Subdivision Engineering Review fee for prior engineering related works.</p> <p>C) The Applicant will be entitled to up to 3 engineering reviews within the 6% Subdivision Engineer Review fee. Additional reviews over 3 may be subject to full cost recovery for staff time, Peer Review Consultant charges and Administrative Fees as applicable.</p>

Development Engineering Review Billing Rate

Manager, Development Engineering	1-Jan-26	\$208.00/hr	\$221.00/hr	Development Engineering staff billing rates for all development applications, Site Alteration Applications, Additional Connection, Applications and any other billable matter, with the exception of Subdivision Engineering review and monitoring as above.
Development Review Engineer	1-Jan-26	\$158.00/hr	\$172.00/hr	Development Engineering staff billing rates for all development applications, Site Alteration Applications, Additional Connection, Applications and any other billable matter, with the exception of Subdivision Engineering review and monitoring as above.
Senior Engineering Technologist	1-Jan-26	\$145.00/hr	\$153.00/hr	Development Engineering staff billing rates for all development applications with the exception of Subdivision Engineering Review
Engineering Technologist	1-Jan-26	\$130.00/hr	\$137.00/hr	Development Engineering staff billing rates for all development applications with the exception of Subdivision Engineering Review

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Development Engineering Co-op Student	1-Jan-26	n/a	\$60.00/hr	Development Engineering staff billing rates for all development applications with the exception of Subdivision Engineering Review
Development Encroachment Agreement				
Development Encroachment Application Fee	1-Jan-25	\$2,500.00	\$2,500.00	
Tie-back Encroachment Fee	1-Jan-25	\$12.70/linear metre	\$12.70/linear metre	
Shoring Encroachment Fee	1-Jan-25	\$12.70/linear metre	\$12.70/linear metre	
Hoarding Encroachment Fee	1-Jan-25	\$12.70/linear metre	\$12.70/linear metre	
Occupation of Town Right-of-Way Fee	1-Jan-25	\$5/m2 per month	\$5/m2 per month	
Building Services				
<i>Request for planning & development services</i>				
Base charge (Removed by By-law 2026-012)	17-Jun-08	\$40.00-	\$40.00-	Fees recover costs of staff, administration and overhead
Reproduction cost (Removed by By-law 2026-012)	17-Jun-08	\$0.20/page- (deposit of \$50 minimum required)	\$0.20/page- (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
17 x 22	30-Sep-20	\$25.00/page (deposit of \$50 minimum required)	\$25.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
24 x 36	30-Sep-20	\$50.00/page (deposit of \$50 minimum required)	\$50.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
36 x 48	30-Sep-20	\$105.00/page (deposit of \$50 minimum required)	\$105.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
PDF/Digital Drawings- (Removed by By-law 2026-012)	30-Sep-20	Add 20%	Add 20%	Fees recover costs of staff, administration and overhead
Preparation (Removed by By-law 2026-012)	17-Jun-08	\$80.00/hour	\$80.00/hour	Fees recover costs of staff, administration and overhead
Reproduction - Standard pages (8.5x11, 11x17)		\$0.20/page (desposit of \$50 minimum required)	\$0.20/page (desposit of \$50 minimum required)	(Added by By-law 2026-012)
Search/Intake/Processing (staff time)		No upfront fee; staff time billed only after documents are found (if at all)	\$80.00/hour, billed in 0.25-hour increments; for reproduction preparation where applicable	(Added by By-law 2026-012)
Per-Request Search Fee (non-refundable)		None	\$20.00 per request, paid at submission (non-refundable)	(Added by By-law 2026-012)
Offsite storage retrieval/courier		Not consistently charged; ad hoc	Charged at cost + staff time	(Added by By-law 2026-012)
Sample Survey (building file)		Billed by pages/time	\$25.00	(Added by By-law 2026-012)
Site & Grading Plan (building file)		Billed by pages/time	\$25.00	(Added by By-law 2026-012)
Architectural Drawings		Billed by pages/time	\$45.00 per set	(Added by By-law 2026-012)
Structural Drawings		Billed by pages/time	\$45.00 per set	(Added by By-law 2026-012)
Septic Design		Billed by pages/time	\$45.00 per set	(Added by By-law 2026-012)
Mechanical Drawings		Billed by pages/time	\$45.00 per set	(Added by By-law 2026-012)
Septic Drawing		Billed by pages/time	\$25.00	(Added by By-law 2026-012)
Reproduction Preparation (setup/redaction)		\$80.00/hour	\$80.00/hour, billed in 0.25-hour increments	(Added by By-law 2026-012)
Other/Complex Requests		Case-by-case	\$80.00/hour, billed in 0.25-hour increments	(Added by By-law 2026-012)
Liquor Licence Board of Ontario review and inspections		\$110.00	\$110.00	Fees recover costs of staff, administration and overhead

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Other Building Fees				
Stats Can Reports	1-Jan-11	\$50/month	\$50/month	Fees recover costs of staff, administration and overhead
Municipal Address Change/Assignment Fee	1-Jan-24	\$210/lot	\$210/lot	Fees recover costs of staff, administration and overhead
Building Compliance Letter	1-Jan-26	\$105.00	\$130.00	Fees recover costs of staff, administration and overhead
Septic Compliance Letter	1-Jan-26	\$105.00	\$130.00	Fees recover costs of staff, administration and overhead
Accessory Dwelling Unit Registration Fee	1-Jan-26	\$160.00	\$500.00	Recover administration and overhead costs. Increases to account for COLA
NEW – Routine Disclosure Fee (Removed by By-law 2026-012)		\$20 – current fee	\$75.00	Fees recover costs of staff, administration and overhead
Community Planning				
Committee of Adjustment				
Variance ⁹	1-Jan-26	\$1,855.00	\$1,915.00	Recover administration and overhead costs. Increases to account for COLA
Consent	1-Jan-26	\$2,865.00	\$3,010.00	Recover administration and overhead costs. Increases to account for COLA
Validation of Title	1-Jan-26	\$2,865.00	\$3,010.00	Recover administration and overhead costs. Increases to account for COLA
Conditional Consent - Regular Meeting - Notification Required	1-Jan-26	\$635.00	\$655.00	Recover administration and overhead costs. Increases to account for COLA
Conditional Consent - Regular Meeting - No Notification Required	1-Jan-26	\$320.00	\$330.00	Recover administration and overhead costs. Increases to account for COLA
Re-hearing - deferrals requested by applicant	1-Jan-26	\$320.00	\$330.00	Recover administration and overhead costs. Increases to account for COLA
Request for Special Meeting - Consent ¹⁰	1-Jan-26	\$3,185 (in addition to Consent Application Fee)	\$3,285 (in addition to Consent Application Fee)	Recover administration and overhead costs. Increases to account for COLA
Request for Special Meeting - Minor Variance ¹⁰	1-Jan-26	\$3,185 (in addition to Consent Application Fee)	\$3,285 (in addition to Consent Application Fee)	Recover administration and overhead costs. Increases to account for COLA
Pre-Consultation				
Pre-consultation Application (1st submission)	1-Jan-26	\$3,530.00	\$3,640.00	Recover administration and overhead costs. Increases to account for CPI

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Official Plan Amendment</u>				
Official Plan Amendments (Standalone)	1-Jan-26	\$35,275.00	\$36,835.00	Recover administration and overhead costs. Increases to account for CPI
Official Plan Amendments (Secondary Plan and/or Settlement Area Boundary Expansion)	1-Jan-26	\$35,275.00 + \$2,500 / gross ha of land subject to review	\$36,835 + \$2,500 / gross ha of land subject to review	Recover administration and overhead costs. Increases to account for CPI
Additional Public Meeting(s)	New	(not applicable)	\$2,000.00	Recover administration and overhead costs for additional Public Meeting(s) or rescheduling of Public Meeting due to action initiated by applicant
<u>Zoning</u>				
General Amendment - Sites of 0.2 Hectares or Less	1-Jan-26	\$17,765.00	\$18,800.00	Recover administration and overhead costs. Increases to account for CPI
General Amendment - Other Sites ^{1, 3}	1-Jan-26	\$25,375.00	\$26,640.00	Recover administration and overhead costs. Increases to account for CPI
Removal of H (Holding) Provision ²	1-Jan-26	\$5,840.00	\$6,020.00	Recover administration and overhead costs. Increases to account for CPI
Temporary Use By-law ³	1-Jan-26	\$13,240.00	\$14,140.00	Recover administration and overhead costs. Increases to account for CPI
Additional Public Meeting(s)	New	(not applicable)	\$2,000.00	Recover administration and overhead costs for additional Public Meeting(s) or rescheduling of Public Meeting due to action initiated by applicant
Minor Revision to Prior General Amendment	New		50% of applicable "General Amendment" fee, as outlined above	Recover administration and overhead costs. Increases to account for CPI
<u>Plan of Subdivision / Condominium</u>				
Plan of Subdivision/Condominium ⁸	1-Jan-26	Residential (ground-oriented): \$38,060 + \$320/unit Residential (non-ground-oriented): \$38,060 + \$190/unit Non-Residential: \$38,060 + \$1,905/ha	Residential (ground-oriented): \$39,075 + \$320/unit Residential (non-ground-oriented): \$39,075 + \$190/unit Non-Residential: \$39,075 + \$1,905/ha	Recover administration and overhead costs. Increases to account for CPI
Revision to Draft Approved Plan - Recirculation Required	12-Jul-05	50% of new development fee	50% of new development fee	Recover administration and overhead costs
Revision to Draft Approved Plan - Recirculation not Required	1-Jul-22	25% of new development fee	25% of new development fee	Recover administration and overhead costs
Extension to Draft Plan Approval	1-Jan-26	\$6,470.00	\$6,665.00	Recover administration and overhead costs. Increases to account for CPI
Subdivision Agreement Preparation	1-Jan-26	\$10,480.00	\$10,795.00	Recover administration and overhead costs. Increases to account for CPI

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Amending Subdivision Agreement Preparation	1-Jan-25	50% of Subdivision Agreement	50% of Subdivision Agreement Preparation Fee	Recover administration and overhead costs
Part Lot Control Exemption ⁷	1-Jan-26	\$5,075 + \$275/additional lot	\$5,230 + \$275/additional lot	Recover administration and overhead costs. Increases to account for CPI
Request for Exemption to Draft Plan of Condominium	1-Jan-25	\$10,480.00	\$10,795.00	Recover administration and overhead costs. Increases to account for CPI
Condo Description and Declaration	1-Jan-26	\$1,655.00	\$1,705.00	Recover administration and overhead costs. Increases to account for CPI
Subdivision Release Certificates	1-Jan-26	\$110.00	\$115.00	Recover administration and overhead costs. Increases to account for CPI
Request for Street Naming	New	\$1,000 + \$100 per street name	\$1,000 + \$100 per street name	Recover administration and overhead costs

Site Plan Control

New Development ⁴	1-Jan-26	Residential (ground-oriented): \$15,230 + \$320/unit Residential (non-ground-oriented): \$15,230 + \$190/unit Non-Residential: \$15,230 + \$5,455/ha	Residential (ground-oriented): \$17,690 + \$320/unit Residential (non-ground-oriented): \$17,690 + \$190/unit Non-Residential: \$17,690 + \$5,455/ha	Recover administration and overhead costs. Increases to account for CPI
Additions	1-Jul-22	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Major Revision to Approved Plan	1-Jul-22	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Minor Revision to Approved Plan ⁵	1-Jan-26	\$365.00	\$380.00	Recover administration and overhead costs. Increases to account for CPI
Applicant-Initiated Major Resubmission ⁶	1-Jan-11	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Exemption from Site Plan Control	1-Jan-26	\$2,540.00	\$2,620.00	Recover administration and overhead costs. Increases to account for CPI
Fourth and Subsequent Submission Review (Site Plan)	1-Jul-22	20% of new development fee	20% of new development fee	Recover administration and overhead costs. Increases to account for CPI

Other Planning Fees

Miscellaneous Development Agreement	1-Jan-26	\$5,515.00	\$5,685.00	Recover administration and overhead costs. Increases to account for CPI
Document Search & Retrieval	1-Jan-26	\$105.00	\$110.00	Recover administration and overhead costs. Increases to account for COLA
Compliance Letters/General Zoning Review	1-Jan-26	\$130.00	\$135.00	Recover administration and overhead costs. Increases to account for COLA
Planning Response/Opinion Letter	1-Jan-26	\$400.00	\$415.00	Recover administration and overhead costs. Increases to account for COLA
Legal Non-Conforming Use Verification	1-Jan-26	\$400.00	\$415.00	Recover administration and overhead costs. Increases to account for COLA

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Residential Driveway Widening Application Fee	1-Jan-24	\$105.00	\$105.00	Recover administration and overhead costs. Increases to account for COLA
Request for Council Support of Minister's Zoning Order	1-Jan-26	\$5200.00	\$5,360.00	Recover administration and overhead costs. Increases to account for COLA
Proposal for Telecommunications Tower	1-Jan-26	\$5,840.00	\$6,020.00	Recover administration and overhead costs. Increases to account for COLA

Heritage Fees

Heritage Tax Rebate Program - Initial Application	1-Jan-26	\$255	\$265	Authorized by Council on December 17, 2019.
Heritage Tax Rebate Program - Renewal Application	1-Jan-23	\$51	\$51	Authorized by Council on December 17, 2019.

Administrative Fee

Legal, Engineering & Consultant	12-Jul-05	5% of Invoice	5% of Invoice	Recover administration and overhead costs
Draw on Letter of Credit	1-Jan-26	\$105.00	\$110.00	Recover administration and overhead costs. Increases to account for CPI

Economic Development

Registration fees for outreach events coordinated by the Office of Economic Development	1-Jan-12	\$10 to \$100	\$10 to \$100	May include joint initiatives with the Bradford Board of Trade; Contact Community Services; Holland Marsh Growers Association; Nottawasaga Futures and County of Simcoe
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Notes

- * Fee subject to H.S.T.
- ** Working Deposits (in addition to application fees) - A deposit of \$5,000 is required except as follows: a deposit of \$1,000 is required for removal of (H) holding provision, zoning amendment to permit granny flats, accessory apartments or temporary accommodation for seasonal workers and miscellaneous development agreements.
- ¹ Reduce fee by 50% if zoning application is submitted at the same time as applications for official plan amendment, plan of subdivision or plan of condominium.
- ² Reduce fee by 50% if hold removal application is submitted at the same time as application for site plan control.
- ³ Fee is **\$1020** for applications to permit granny flats, accessory apartments or temporary accommodation for seasonal workers.
- ⁴ "Per hectare" calculation is based on the lands to which the site plan applies (which may be less than the actual property); for the purpose of the fee calculation, site area will be rounded up to the next half hectare

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
(e.g., site area of 2.02 hectares = 2.5 X \$1,530, or 2.5 X \$4,386, as applicable).				
⁵ "Minor revision" includes revised elevations and changes to building footprint with minimal impacts on surrounding parking, landscaping and/or drive aisles.				
⁶ "Applicant-initiated major resubmission" are revised plans submitted during the application review process with substantial changes that have not been triggered by the town's comments on earlier submissions. For example, the applicant decides to substantially change the plan to accommodate a new design concept.				
⁷ Fee is for the initial lot or block; each additional lot or block submitted as part of one application is an additional per-unit prescribed amount for ground-oriented units.				
⁸ Where development consists of a combination of residential and non-residential uses and the fee is comprised of fixed plus variable components, one (1) fixed fee shall apply, plus the sum of applicable variable fees from the land uses.				
⁹ Fee is for three (3) variances; anything beyond three (3) variances is an additional \$510.				
¹⁰ Fee is in addition to the application fee.				

Finance Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Administrative Fees				
Tax/Utility Certificate (per roll number)	1-Jan-24	\$80.00	\$80.00	To recover administration and overhead costs
Tax/Utility Certificate Rush (per roll number)	1-Jan-24	\$110.00	\$110.00	1-3 business day rush response
Tax Inquiry/Duplicate Receipt/Bill reprint	1-Jan-14	\$10.00	\$10.00	To recover administration and overhead costs
Utility Inquiry/Duplicate Receipt/Bill reprint	1-Jan-14	\$10.00	\$10.00	To recover administration and overhead costs
Refund of Payment made to the Town in error	New	\$0.00	\$10.00	To recover administration and overhead costs
Tax/Utility payment transfer fee	1-Jan-16	\$10.00	\$10.00	To recover administration and overhead costs
Utility Arrears Transfer to Tax Roll	1-Jan-24	\$30.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
Accounts Receivables Transfer to Tax Roll	1-Jan-24	\$30.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
Unpaid Building Dept Fees Transfer to Tax Roll	1-Jan-24	\$30.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
New Tax Roll or Change of Tax Roll Ownership Fee	1-Jan-26	\$30.00 per property tax roll	\$35.00 per property tax roll	To recover administration and overhead costs
New Utility Account Fee	1-Jan-26	\$30.00 per utility account	\$35.00 per utility account	To recover administration and overhead costs
Property Tax Arrear Notice Fee	New	\$0.00	\$5.00 per arrear notice printed	To recover administration and overhead costs. No fee for arrear notices sent electronically
Water and Wastewater Arrears Notice (Period 5: 120+ days arrears) Fee New		\$0.00	\$5.00 per arrear notice printed	To recover administration and overhead costs
Mortgage Company Fee (per property tax account - interim, final and supplemental billings)	1-Jan-23	\$25 per tax roll per billing	\$25 per tax roll per billing	To recover administration and overhead costs
Utility Arrears Transferred to Tax Roll Notice to Mortgage Companies	1-Jan-25	\$10 per tax roll per listing	\$10 per tax roll per listing	To recover administration and overhead costs
Draw upon a letter of credit	14-Aug-07	\$65.00/draw	\$65.00/draw	To recover administration and overhead costs
Withdrawal of post dated cheque on file	15-May-02	\$25.00	\$25.00	To recover administration and overhead costs
Returned items (cheques, pap, etc.) applies to all services	1-Jan-14	\$50.00	\$50.00	To recover administration and overhead costs
Letter requested for Income Tax purposes	1-Jan-11	\$35.00	\$35.00	To recover administration and overhead costs

Finance Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Tax Adjustment Summary (other than owner)	1-Jan-19	\$20.00 per property tax roll	\$20.00 per property tax roll	To recover administration and overhead costs
Property Tax Roll Research Fee	1-Jan-19	\$35.00 per hour (minimum \$35.00 fee)	\$35.00 per hour (minimum \$35.00 fee)	To recover administration and overhead costs
Administration fees - Accounts Receivable	15-Apr-99	5 % of actual cost	5 % of actual cost	To recover administration and overhead costs
Administration cost for Development Charge refund (Building permit cancelled)	5-Oct-01	\$500.00	\$500.00	To recover administration and overhead costs
Virtual Town Hall Service Charge for Paying Online by Credit Card	1-Jan-19	Fees for paying by credit card are set by the service provider. There may also be restrictions on the type of credit cards accepted. Monthly Review of the Prevailing Rate subject to change without notice	Fees for paying by credit card are set by the service provider. There may also be restrictions on the type of credit cards accepted. Monthly Review of the Prevailing Rate subject to change without notice	To recover administration and overhead costs
Human Resources document search	1-Jan-19	\$50.00/recalled box	\$50.00/recalled box	To recover administration and overhead costs
Employee Records Search/Disclosure	1-Jan-22	actual cost + 5%	actual cost + 5%	To recover administration and overhead costs
Transfer to Collections Fees	1-Jan-21	5%	5%	To recover administration and overhead costs

Tax Sale Costs

Final Warning Letter (per property)	New	\$50.00	\$50.00	To recover administration and overhead costs
Engage Professional Services (includes notices under Farm Debt Mediation Act)	1-Jan-18	Actual cost + 15% (Minimum charge of \$452)	Actual cost + 15% (Minimum charge of \$452)	To recover administration and overhead costs
Tax Registration - Part 1 & 2 (obtain and analyze title search and execution search, register tax arrears certificate, register cancellation certificate or tax deed or notice of vesting, etc)	1-Jan-23	Actual cost + 15% (Minimum charge of \$819.25)	Actual cost + 15% (Minimum charge of \$819.25)	To recover administration and overhead costs
Tax Registration - Part 3 (issue Final Notices)		Actual cost + 15% charge of \$282.50) (Minimum	Actual cost + 15% charge of \$282.50) (Minimum	To recover administration and overhead costs
Advertise and Sell Property	1-Jan-23	Actual cost + 15% (Minimum charge of \$1,825)	Actual cost + 15% (Minimum charge of \$1,825)	To recover administration and overhead costs
Extension Agreement (when requested to prepare staff report to Council for their consideration, creation of agreement, monitoring status if extension is approved and includes assistance required by Legal Services)	1-Jan-26	\$300.00	\$300.00	To recover administration and overhead costs

Finance Services



Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
<u>Assessment Fees (Plus HST)</u>				
Above ground pools, decks over 100 sq. ft.	1-Jan-23	\$35.00	\$35.00	To recover administration and overhead costs
In-ground pools, accessory buildings	1-Jan-23	\$55.00	\$55.00	To recover administration and overhead costs
Renovations, additions	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
New Residential Dwelling	1-Jan-23	\$260.00	\$260.00	To recover administration and overhead costs
Non-Residential Construction 6,000 sq.ft. or less	1-Jan-23	\$195.00	\$195.00	To recover administration and overhead costs
Non-Residential Construction over 6,000 sq.ft.	1-Jan-23	\$400.00	\$400.00	To recover administration and overhead costs
Farm Building	1-Jan-23	\$130.00	\$130.00	To recover administration and overhead costs
New Business Licence	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
<u>Water and Waste Water Rates</u>				
Water annual service charge - Residential	1-Jan-25	\$240.00	\$240.00	
Water annual service charge - General Services	1-Jan-25	\$660.00	\$660.00	
Water Residential Consumption charges (per m3):				
First 30 Cubic Metres	1-Jan-26	\$1.75	\$1.92	
30 to 60 Cubic Metres	1-Jan-26	\$1.96	\$2.15	
Over 60 Cubic Metres	1-Jan-26	\$2.28	\$2.50	
Water General Services Consumption charges (per m3):				
First 200 Cubic Metres	1-Jan-26	\$2.31	\$2.51	
Over 200 Cubic Metres	1-Jan-26	\$1.85	\$2.02	
Waste Water annual service charge - Residential	1-Jan-25	\$180.00	\$180.00	

Finance Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Waste Water annual service charge - General Services	1-Jan-25	\$600.00	\$600.00	
Waste Water Residential Consumption charges (per m3):				
First 30 Cubic Metres	1-Jan-26	\$1.74	\$1.88	
30 to 60 Cubic Metres	1-Jan-26	\$2.00	\$2.15	
Over 60 Cubic Metres	1-Jan-26	\$2.29	\$2.46	
Waste Water General Services Consumption charges (per m3):				
First 200 Cubic Metres	1-Jan-26	\$4.60	\$4.88	
Over 200 Cubic Metres	1-Jan-26	\$3.70	\$3.92	
Property owner/ resident refusal of entry to access the water meter for any type of water meter issue including stopped water meter or improper New installation resulting in non-functioning meter			Utility bills estimated at three times the historical average billing until non-functioning meter is remedied	

Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
General Administrative Fire Services				
Request for Ontario Fire Marshall Standard Incident Report	1-Jan-23	\$114.00	\$114.00	Fees recover costs of staff, administration and overhead.
Request for Information - i.e. file search, clearance letter, change of ownership	1-Jan-23	Single occupancy - \$114.44 Multi units (up to 5) - \$150.00 Multi Units (6 or more) - \$175.00	Single occupancy - \$114.44 Multi units (up to 5) - \$150.00 Multi Units (6 or more) - \$175.00	Fees recover costs of staff, administration and overhead.
Special Occasion Letter	1-Jan-12	\$70.00	\$70.00	Fees recover costs of staff, administration and overhead
Green Sign Replacement	1-Jan-23	\$40.00	\$40.00	Fees recover costs of staff, administration and overhead
Fire Route Application	1-Jan-24	\$240.00	\$240.00	Fees recover costs of staff, administration and overhead

Fire Inspection Fees

Requested inspections for the purpose of licensing, including but not limited to home daycares, L.L.B.O, adult entertainment, and other inspections in which a 3rd party requires a fire inspection.	1-Jan-26	\$143/hour	\$147.29/hour	Fees recover costs of staff, administration and overhead
Re-inspections - Any inspection after the initial and 2nd inspection.	1-Jan-26	\$114/hour	\$147.29/hour	Fees recover costs of staff, administration and overhead
Request/Complaint - Inspection of accessory dwelling units in houses.	1-Jan-26	\$153/hour	\$157.59/hour	Fees recover costs of staff, administration and overhead
Duties as authorized under the Establishing & Regulating By-law & the Fire Protection and Prevention Act, 1997. That would include but not limited to fire investigation services, hoarding remediation, and property security.	1-Dec-17	Total Cost Recovery plus 25%	Total Cost Recovery plus 25%	Fees recover costs of staff, administration and overhead
After hours fire inspection	1-Jan-20	Current overtime rate (minimum 3 hours)	Current overtime rate (minimum 3 hours)	Fees recover costs of staff, administration and overhead
Review of fire safety plans - Each review after the initial and 2nd review	1-Jan-26	\$75.00/hour	\$75.00/hour	Fees recover costs of staff, administration and overhead
Request - Occupant Load Calculations	1-Jan-26	\$75.00/hour	\$80.00/hour	Fees recover costs of staff, administration and overhead
Requested Inspections - Other	1-Jan-26	\$114.00/hour	\$147.29/hour	Fees recover costs of staff, administration and overhead
Total cost recovery for any fire prevention related activities	1-Jan-25	Total Cost Recovery	Total Cost Recovery	Fees recover costs of staff, administration and overhead
Fire Extinguisher Training	1-Jan-26		\$175.00/hour	

Propane Storage and Handling Facilities

Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Risk and Safety Management Plan (RSMPs) Review and Approval for Propane Facilities				
a) Level 1 propane facility 5000 USWG or less (new or change of ownership)		a) \$624.00	a) \$624.72	
b) Level 1 propane facility 5000 USWG or less (existing where changes have occurred)	1-Jan-26	b) \$312.00	b) \$321.36	Fees recover costs of staff, administration and overhead
c) Level 2 propane facility 5000 USWG or less (new or change of ownership)		c) \$2,080.00	c) \$2,142.40	
d) Level 2 propane facility 5000 USWG or less (existing where changes have occurred)		d) \$1,040.00	d) \$1,071.20	
Any additional expenses incurred deemed necessary for the review of the Risk Safety Management Plan will be charged back to the applicant	1-Jan-14	Total cost recovery	Total cost recovery	Fees recover costs of staff, administration and overhead
Permits (in accordance with By-law 2012-026)				
Burning Permit - Daily	17-Jun-08	\$15.00	\$15.00	Fees recover costs of staff, administration and overhead
- Weekly	17-Jun-08	\$25.00	\$25.00	Fees recover costs of staff, administration and overhead
Outdoor Wood Burning Appliance (Annual Permit)	1-Jan-13	\$30.00	\$30.00	Fees recover costs of staff, administration and overhead.
Agricultural Burning Permit (Annual Permit)	1-Jan-13	\$125.00	\$125.00	Fees recover costs of staff, administration and overhead
Campgrounds/Camp Sites (Annual Permit)	1-Jan-13	\$50.00	\$50.00	Fees recover costs of staff, administration and overhead
Special Burn Permits	1-Jan-13	\$100.00 to \$500.00 per occurrence	\$100.00 to \$500.00 per occurrence	Fees recover costs of staff, administration and overhead
Burning not conducted in accordance with the By-law	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to an unauthorized burn being conducted in contravention of the Town's Open Air Burn By-law
Fireworks				
Fireworks Permit	1-Jan-23	\$150.00	\$150.00	Fees recover costs of staff, administration and overhead
Marijuana Grow Operation Enforcement (fee per property)				

Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Inspection Services Inspector (1 st class)	1-Jan-11	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2010-032
Inspection Service Captain	1-Jan-11	\$450.00	\$450.00	Town of Bradford West Gwillimbury By-law 2010-032
Court/Tribunal Attendance Fee	1-Jan-11	\$600.00	\$600.00	Town of Bradford West Gwillimbury By-law 2010-032

Firebreak Lots

Plan of Subdivision Schedule "K" Section 6.2	1-Jan-19	\$100.00 for each change in designation of firebreak lots	\$100.00 for each change in designation of firebreak lots	<p>a) notwithstanding that a building permit has been issued for lots or blocks designated as firebreak lots, no construction shall proceed until the exterior finish cladding, roofing and windows on the unit abutting each side lot line has been completed, unless otherwise approved by the Fire Chief.</p> <p>b) no construction will commence on a designated firebreak lot or block without the written approval of the Fire Chief; and</p> <p>c) a charge in the designation firebreak lots may be made upon the Owner's request, subject to the approval of the Fire Chief and the payment of a transfer fee of \$75.00 for each change in designation in firebreak lots.</p>
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Other Fire Services Fees

Emergency Services on municipal roads including Motor Vehicle Collisions

- non property owners/non residents	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to an emergency on a municipal road
- material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged	1-Jan-23	Fees vary depending on product/equipment used	Fees vary depending on product/equipment used	Full cost recovery
- vehicle search	1-Jan-23	Full cost recovery	Full cost recovery	Search completed using Authorized Requester Information Services
False Alarms	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to a fire alarm call when it is determined to be intentionally activated when no fire/danger exists or faulty alarm systems after 2nd call in a calendar year
MTO billing for vehicle accidents and fires on provincial highways	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	This fee is chargeable to the MTO for all vehicle-accident or fire related fire department services that occur on provincial highways

Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Non-emergency elevator incident response	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to release or assist an individual in elevator that is a non-emergency incident
Natural Gas Incident	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	This fee is chargeable where the fire department determines that a natural gas incident has been caused directly by a person or company, who has failed to take reasonable precautions including getting a locate and following proper guidelines regarding digging around locates
Fire Apparatus Stand-by, Fire Scene Security, Fire Watch, etc. e.g. providing fire personnel to ensure continuity of evidence until Fire Marshal's Office arrives. Use of fire protection during film shoots, exhibitions, demonstrations, etc.	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response
Emergency Response such as, but not limited to: Vehicle fire or danger of fire, vehicle rescue extrication, environmental spills, or vehicle accident applies to non-property owners/non-residents of the Town.	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response
Total replacement cost for any contaminated or damaged equipment or materials used in the response to any of the aforementioned emergencies	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Fees recover costs of staff, administration and overhead
Fees imposed under this section shall be billed to the owner(s) of the property for which the services are provided, and in the case of emergency responses to vehicle incidents to vehicle incidents to the owner of the vehicle.	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Fees recover costs of staff, administration and overhead
Recovery of firefighting expenses, using Indemnification Technology [®] by agent Fire Marques, for fire and emergency response to any property within Bradford West Gwillimbury that is covered and claimed under existing home owner policies.	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Determined by agent Fire Marques
Technical Rescue	1-Mar-15	Total Cost Recovery for Ice/water Rescue, Confined Space Rescue, High/Low Angle Rescue, Trench Rescue, Elevator Rescue and Hazmat Rescue.	Total Cost Recovery for Ice/water Rescue, Confined Space Rescue, High/Low Angle Rescue, Trench Rescue, Elevator Rescue and Hazmat Rescue.	Fees recover costs of staff, administration and overhead
Staff Billing Rates				
Senior Fire Officer (Chief, Deputy Chief)	1-Jan-18	\$175.00/hour	\$175.00/hour	Fees recover costs of staff, administration and overhead
Officer (Captain, Prevention Officer, Training Officer)	1-Jan-23	\$125.00/hour	\$125.00/hour	Fees recover costs of staff, administration and overhead
Career Firefighter	1-Jan-23	\$105.00/hour	\$105.00/hour	Fees recover costs of staff, administration and overhead

Library

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Copying Charges				
Coin operated photocopier/printer - Black & White	1-Jan-23	\$0.25/copy	\$0.25/copy	Maintenance/Replacement fee
Coin operated photocopier/printer - Colour	25-Aug-23	\$0.50/copy	\$0.50/copy	Maintenance/Replacement fee
Meeting Rooms (Open Hours)- 425 Holland Street West				
Zima Room - entire room	1-Jan-23	\$30/hour, \$240/8+ hours	\$30/hour, \$240/8+ hours	Same fee for weekday/weekend
Program Room	1-Jan-23	\$15/hour, \$120/8+ hours	\$15/hour, \$120/8+ hours	Recover cost for maintenance/administration
Boardroom	1-Jan-23	\$15/hour, \$120/8+ hours	\$15/hour, \$120/8+ hours	Recover cost for maintenance/administration
Cancellation Fee	1-Jan-23	**Based on Room Rental Policy	**Based on Room Rental Policy	Recover cost for maintenance/administration
Creative Centre				
3D Printing				
	25-Aug-23			
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Charge per 10 minutes	25-Aug-23	\$0.25	\$0.25	Cost Recovery
Vinyl Print & Cut				
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Per Linear Inch	1-Jan-26	\$0.50	\$0.75	Cost Recovery
Specialty vinyl--Per linear Inch	1-Jan-26	\$0.75	\$1.00	Cost Recovery
Cricut				
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Per square inch	1-Jan-26	\$0.50	\$0.50	Cost Recovery
Specialty vinyl--Per square Inch	1-Jan-26	\$0.75	\$0.75	Cost Recovery
Cardstock	1-Jan-26	0.15 ea.	\$0.25	Cost Recovery
Supplies provided, machine use only	1-Jan-26		\$1.00/hour	Cost Recovery
Cricut Mug Press				
Base Charge	1-Jan-26		\$1.00	Cost Recovery
Mug and infusable ink	1-Jan-26		\$10.00	Cost Recovery
Supplies provided, machine use only	1-Jan-26		\$1.00/hour	Cost Recovery
Button Maker				
Buttons	1-Jan-26		\$1.00	Cost Recovery
Sewing/Serger				
Starter Kit	25-Aug-23	\$2.00	\$2.00	Cost Recovery

Library

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments
Memberships				
Residents of municipality	26-May-03	N/C	N/C	
Non Residents outside of boundaries for reciprocal libraries	25-Aug-23	\$60.00/household/year	\$60.00/household/year	Recover cost for maintenance/administration
Lost/Damaged Materials *				
Most genres and formats	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Playaways - audio	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Playaways - video	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Launchpads	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Maker kits	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Laptops	1-Jan-20	\$1,000.00	\$1,000.00	Replacement fees
iPads	1-Jan-23	\$1,200.00	\$1,200.00	Replacement fees
WiFi Hotspots	25-Aug-23	\$250.00 per item	\$250.00 per item	Replacement fees
Reader Pens	25-Aug-23	\$330.00 per item	\$330.00 per item	Replacement fees
Victor Readers (DAISY CD Player)	25-Aug-23	\$450.00 per item	\$450.00 per item	Replacement fees
All other materials	20-Jun-16	Replacement Cost	Replacement Cost	Replacement fees
Library of Things				
Life Jackets	25-Aug-23	\$50.00	\$50.00	Replacement fees
Light Therapy Lamp	25-Aug-23	\$85.00	\$85.00	Replacement fees
Provincial Parks Passes	25-Aug-23	\$250.00	\$250.00	Replacement fees
Sensory Support Kits	25-Aug-23	\$90.00	\$90.00	Replacement fees
All other materials	1-Jan-26		Replacement Cost	Replacement fees
Other Fees				
Non-refundable administration fee (Lost and Damaged Items)	17-Jun-08	\$5.00	\$5.00	Recover cost for maintenance/administration
Administration fee for Collection Agency	17-Jun-08	\$15.00	\$15.00	Recover cost for maintenance/administration
Proctoring	25-Aug-23	\$50.00/student/exam	\$50.00/student/exam	Recover cost for maintenance/administration
Ear buds	1-Jan-23	\$3.00	\$3.00	Cost recovery
USB Drives	1-Jan-21	\$10.00	\$10.00	Cost recovery
Oversized Envelopes	25-Aug-23	\$0.50	\$0.50	Cost recovery
Canvas Bags (Library Logo)	25-Aug-23	\$15.00	\$15.00	Cost recovery
Re-useable Bags (Library Logo)	26-Jul-24	\$2.00	\$2.00	Cost recovery

Library

Item/Services	Last Fee Change	Previous Fees - 2025	Current Fees - 2026	Comments

Notes

- * All item charges include a non-refundable administration fee of \$5.00
- * All lost and damaged materials are based on average cost as outlined above, unless otherwise assigned.