

APPLICABLE LAW CHECKLIST

For use by Principal Authority

Application no.	Address	Date
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The following approval processes must be completed if they apply to this project, before a building permit can be issued. For more detailed information about the application of these laws to any project, please contact the listed agency, or refer to the actual text of the legislation. For assistance in completing this form, please contact your municipal building department.

Completing this form accurately and providing necessary documents will expedite the issuance of your building permit.

Please check ✓ the items that apply, and attach approval documents where applicable.

LOCAL MUNICIPALITY	FORM OF APPROVAL REQUIRED	OFFICE USE
Planning & Zoning Compliance		
Minor variance <i>Planning Act s. 45</i> Where application doesn't comply with all zoning provisions	Final & binding decision by Committee of Adjustment Local Planning Department	
Zoning by-law or Zoning By-law amendment <i>Planning Act s. 34 or 38</i> Where development requires amended zoning by-law and compliance with zoning by-law	Final & binding zoning by-law and zoning by-law amendments Local Planning Department	
Land for Park Purposes or Payment In Lieu <i>Planning Act s. 42</i> Where development requires park land or payment in lieu of park land	Final and binding zoning by-law Local Planning Department	
Mobile homes, land lease community homes <i>Planning Act s. 46</i>	Final and binding zoning by-law Local Planning Department	
Division of Land <i>s.50</i>	Registration of Plan or Deed Local Planning Department	
Provincial zoning orders <i>Planning Act s. 47</i> For areas covered by Minister's zoning orders	Approval of the Minister Local Planning Department	
Site Plan Approval <i>Planning Act s. 41</i> For development in site plan control areas	Approval of site plans by municipality Local Planning Department	
<i>Planning Act s. 47, with respect to orders made under that Act.</i>	Ministry of Municipal Affairs and Housing General Inquiry 416-585-7041	
<i>Ontario Planning and Development Act, 1994 s.14 with respect to any conflict between a development plan made under the Act and a zoning by-law that affects the proposed building or structure</i>	Ministry of Municipal Affairs and Housing General Inquiry 416-585-7041	
Heritage Compliance		
<i>Ontario Heritage Act s. 30(2), 33, 34</i> Where property is designated or undergoing designation	Consent of Council to alter or demolish Local Heritage Committee or Corporate Services Department	
<i>Ontario Heritage Act s. 27</i> Where property listed in municipal register as being of interest	Expiration of 60 Day notice of intent to Council Local Heritage Committee or Corporate Services Department	
<i>Ontario Heritage Act s. 42</i> Where land is in a heritage conservation district	Heritage permit issued by Council Local Heritage Committee or Corporate Services Department	
<i>Ontario Heritage Act s. 40.1</i> Where property is in heritage conservation study area	Compliance with heritage conservation study by-law Local Heritage Committee or Corporate Services Department	

LOCAL MUNICIPALITY	FORM OF APPROVAL REQUIRED	OFFICE USE
<i>Ontario Heritage Act s. 34.5 & 34.7(2)</i> Where property is designated by Minister of Culture	Consent of Minister to alter or demolish Ministry of Tourism, Culture, and Sport 416-326-9326	
Fortifications		
<i>Fortification of Land By-law 2008-14</i> Where the building will be fortified	Municipal By-law Enforcement compliance Municipal By-law enforcement office	
Development Charges		
<i>Development Charges Act, 1997</i> s. 28 & 53	Applicable Development Charges Finance Department Office	
CONSERVATION AUTHORITY	FORM OF APPROVAL REQUIRED	OFFICE USE
<i>Lake Simcoe Region or Nottawasaga Valley Conservation Authority</i>	<u>Lake Simcoe Region or Nottawasaga Valley Conservation Authority</u>	
Conservation Authorities Act Clause 28 (1)c) With respect to the permission of the authority for the construction of a building if the control of flooding, erosion, dynamic beaches or pollution may be affected by the development	Contact: Local Conservation Authority Office	
PROVINCIAL AGENCIES	FORM OF APPROVAL REQUIRED	OFFICE USE
<i>Agriculture, Food, and Rural Affairs</i>	<u>Ministry of Agriculture, Food, and Rural Affairs</u>	
<i>Nutrient Management Act 2002 s. 11 reg. 267/03</i> Farm buildings housing animals or animal manure	Minimum Distance Separation and/or nutrient management strategy General Inquiry 519-826-3100 or 1-888-466-2372	
<i>Milk Act s. 14</i> for any construction or alteration of any building intended for use as a plant	Permit issued by the Director General Inquiry 519-826-3100 or 1-888-466-2372	
<i>Child Care Centres</i>	<u>Ministry of Children, Community, & Social Services</u>	
<i>Child Care and Early Years Act, 2014: Section 14 of Regulation 137/15, under the Child Care and Early Years Act, 2014, with respect to the approval of plans for a new building to be erected or an existing building to be used, altered or renovated for use as a child care centre or for alterations or renovations to be made to premises used by a child care cent</i>	General Inquiry 416-212-7432	
<i>Education</i>	<u>Ministry of Education</u>	
<i>Education Act s. 194</i> with respect to the approval of the Minister for the demolition of a building	General Inquiry 416-325-2929 or 1-800-268-1153	
<i>Education Act s. 257.83 and 257.93,</i> Withholding of building permit until education development charge paid	Local Municipality	
<i>Environment</i>	<u>Ministry of the Environment</u>	
<i>Environmental Assessment Act s. 5</i> Major industrial or commercial enterprises and government projects	Minister's approval Environmental Approvals Branch 416-314-8001 or 1-800-461-6290	
<i>Environmental Protection Act s. 46</i> Where building on former landfill or waste disposal site	Report satisfying the Guideline D4 Study of the Ministry of Environment Active Site: County of Simcoe 705-726- 9300 Inactive Site: Qualified Professional Engineer	
<i>Environmental Protection Act s. 47.3</i> Renewable energy project	Minister's or Director's approval Environmental Approvals Branch 416-314-8001 or 1-800-461-6290	
<i>Environmental Protection Act s. 168.3.1</i> Brownfield redevelopment Change of Use from industrial or commercial use to residential or parkland Certificate of Proper Use issued on property	Record of Site Condition, Director's Approval and Registration Environmental Approvals Branch 416-314-8001 or 1-800-461-6290	

<i>Clean Water Act, 2006 Clause 59(1)(b) with respect to the issuance of a notice by the risk management official for the construction of a building</i>	General Inquiry 416-325-4000 or 1-800-565-4923 (Source Water Protection: Church Street Wells)	
Public Land	<u>Ministry of Natural Resources</u>	
<i>Public Lands Acts. 2 of O. Reg. 453/96 with respect to the work permit from the Minister authorizing the construction or placement of a building on public land.</i>	General Inquiry 1-800-667-1940	
Planning and Development Acts	<u>Ministry of Municipal Affairs and Housing</u>	
<i>Planning Act s. 47, with respect to orders made under that Act.</i>	General Inquiry 416-585-7041	
<i>Ontario Planning and Development Act, 1994 s.14 with respect to any conflict between a development plan made under the Act and a zoning by-law that affects the proposed building or structure</i>	General Inquiry 416-585-7041	
Highways	<u>Ministry of Transportation</u>	
<i>Public Transportation and Highway Improvement Act s. 34 or 38 Where construction is adjacent to a highway, or is within 800m of highway & will generate major traffic Where construction is within 45 m of a highway or 180m from a highway intersection Where construction is within 395 m of a controlled highway intersection</i>	Central Region Downsview Office Ministry of Transportation Highway Corridor Management Section Phone: 416-235-5385 Toll Free: 1-866-636-0663 (for area codes 905, 705, 519) Fax: 416-235-4267	
Elderly Persons Centres	<u>Ministry of Health & Long Term Care</u>	
<i>Elderly Persons Centres Act, s.6 reg. 314 of the Elderly Persons Centres Act, with respect to the approval of the Minister for the construction of a building project</i>	General Inquiry 416-327-4327 or 1-800-268-1153	

TO BE COMPLETED BY APPLICANT PLEASE CHECK THE APPROPRIATE LINE

1. None of the items listed apply to this project.
2. All applicable law approvals have been completed, and approval documents are attached to this application.
3. The proposed construction or demolition requires one or more applicable law approvals which have not yet been completed.

I have authority to act on behalf of the corporation or partnership with respect to this application (if applicable)

Name: _____ Signature: _____ Date: _____

All personal information this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* and the *Building Code Act, 1992*, S.O. 1992, c. 23 and will be used for the purposes of the administration and enforcement of the *Building Code Act, 1992*. Questions regarding this collection may be direct to the Chief Building Official, Town of Bradford West Gwillimbury, 305 Barrie Street Unit 4B, Bradford, ON, L3Z 2A9, Telephone 905-778-2055, Fax 905-778-2035.