

DRIVEWAY WIDENING APPLICATION ZONING COMPLIANCE

Fee \$100.00

Zoning Compliance is one of the first steps in determining the feasibility of widening your driveway.

Driveway widening requires a Driveway Widening Permit which is issued through the Transportation Division.

- Please be aware new curb cuts are not permitted in 'new' subdivisions with approved parking plans.
- Curb cuts in 'old' subdivisions will only be permitted at the discretion of staff upon consideration of impacts on on-street parking, utilities, landscaping, etc.
- Driveway widenings without curb cuts will be tapered.
- Removal of trees from the Town right-of-way for driveway widenings will not be permitted.

Please complete all applicable sections of the application form. An incomplete application will be returned to the applicant. For assistance with this, please contact the Community Planning Division at 905-778-2055.

All personal information on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and the Planning Act, R.S.O. 1990, c. P.13, as amended, and will be used for the purposes of reviewing this application only. Questions regarding this collection may be directed to the Manager of Community Planning, 305 Barrie Street, Unit 2, P.O. Box 419, Bradford, Ontario, L3Z 2A9, Telephone: 905-778-2055, ext. 1401, Fax: 905-778-2070.

Supporting Material Required with Application

Provide one (1) hardcopy or digital sketch/site plan indicating (**all dimensions must be in metric**) that includes the following:

- property lines;
- the location of the dwelling;
- the location and dimension of garage door as defined, existing driveway width, proposed driveway width, driveway depth, and setbacks (dimensions) from the proposed driveway to property line(s); and
- the approximate location of all natural and artificial features (i.e., hydrants, light posts, landscaping/trees, private walkways, public sidewalks, utility boxes, etc.) on private and public lands in vicinity of proposed driveway.

*** Please see attached sketch that illustrates all required information.

PROPERTY INFORMATION

Municipal Address:			
Legal Description:	Lot No.	Plan No. 51M-	
Dwelling Type:	<input type="checkbox"/> Detached <input type="checkbox"/> Townhouse <input type="checkbox"/> Semi-detached <input type="checkbox"/> Apartment <input type="checkbox"/> Duplex <input type="checkbox"/> Linked <input type="checkbox"/> Multiple Unit Dwelling <input type="checkbox"/> Other _____		
Is Subdivision Assumed:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If unknown, please contact the Office of Community Planning at 905-778-2055	
Required: Provide dated photograph of front elevation of home including public property (i.e., show public hydrants, trees, utility boxes)			<input type="checkbox"/> Yes
Required: Provide sketch/site plan providing required dimensions (see below)			<input type="checkbox"/> Yes

OWNER/APPLICANT INFORMATION

Property Owner Information (check one):		<input type="checkbox"/> Person(s)	<input type="checkbox"/> Company
Registered Property Owner:			
Applicant (if different from owner):			
Application Contact:			
Address:			
Municipality:	Province:	Postal Code:	
Telephone No.:	Fax No.:		
Email:			
Owner's Signature:			

For Office Use Only

Date Complete Application Received:
Application Received by:
Town Decision: <p style="text-align: center;"><input type="checkbox"/> Approved <input type="checkbox"/> Denied</p>
Date:
By:

Driveway Widening Information Sheet

Definitions

Driveway means a defined area providing access for *motor vehicles* from a public or *private street* or a *lane* to facilities such as a *parking area*, *parking lot*, *loading space*, *private garage*, *carport*, *building* or *structure*.

Garage Door means the width of the *garage door opening(s)*, which is used for vehicular access. Where there is more than one *opening*, the *garage door width* shall be the distance between the two outer extremities of the *garage door opening(s)*, including any intervening columns, doors, windows or wall sections which might separate two or more *garage door opening(s)*.

5.4.1 General Requirement

Where *parking spaces* are provided in a surface *parking area* or on a *driveway* or in a *private garage*, each required *parking space* shall have a width of not less than 2.7 metres and a length of not less than 6.0 metres.

5.15.2 General Parking Provisions for Residential Dwelling Units, Excluding an Apartment Dwelling Unit

The following parking provisions shall apply to all residential *dwelling units*, excluding and *apartment dwellings*:

- a) Within a *front* or *exterior side yard*, *motor vehicle* parking is only permitted on a *driveway*. Parking of *motor vehicles* shall only be permitted within the maximum *driveway widths*;
- b) A *driveway* that serves a residential *dwelling* shall provide direct access to a *private garage*, *carport* or *parking space*;
- c) Any vehicle parked in an *interior side yard* shall not project into the *front yard*, unless that vehicle is parked on a *driveway*;
- d) A maximum of two *motor vehicles* may be parked in an *interior side* or *rear yard*;
- e) Any *parking space* located in an *interior side* or *rear yard* shall be set back 1.0 metre from the applicable *lot line*; and
- f) A minimum *setback* of 0.6 metres from a *driveway* to a side *lot line* for *detached dwellings*.

5.16.1 Maximum and Minimum Driveway Width

- a) The minimum *driveway width* shall be 3.0 metres.
- b) The maximum *driveway width* shall be the *garage door width* plus 1.5 metres.
- c) Notwithstanding (b), the maximum *driveway width* for an attached *private garage* with a *garage door width* of 3.6 metres or less shall be 5.5 metres. Section 5.16.1 (c) does not apply to a *townhouse dwelling unit*.
- d) Notwithstanding Section 5.16.1(b) and (c) above, in the case where there is no attached or detached *private garage*, the maximum *driveway width* shall be 5.5 metres.

