

13. Recommendations

The following recommendations are provided for the management of the asset groups included in this Plan;

1. The Asset Management Plan should be updated on an annual basis to reflect the changes to the respective asset groups in terms of expansion, improvements, and inflation. The funding benchmarks should also be updated based on current year cost experience.
2. Continue to further develop the Asset Management Plan and inventories for the asset groups contained in this plan as well as those not already captured.
3. Continue to develop, update and implement comprehensive asset replacement plans for all asset groups.
4. Consideration should be given to annual contributions to reserves or creating a funding source for the asset groups contained in this plan, if they do not already exist, in order to assist with closing the infrastructure funding gap.
5. Consideration should be given to adjust funding annually to account for inflation, system growth and exceptional increases to commodity pricing.
6. A review cycle for the road system should be established; reviewing the entire system on a four-year cycle.
7. Adopt the Inventory Manual methodology for future Road Needs Studies and configure existing roads information stored in GIS databases to facilitate future studies.
8. Traffic counts should be updated and repeated on a regular basis. The counting should include the percentage of truck traffic.
9. The legislated review cycle for the structures inventory should be followed; reviewing the entire inventory on a two-year cycle.
10. Require that the structure inspections include a Bridge Condition Index (BCI) for all structures.
11. A condition review and analysis cycle should be developed for the water, wastewater, and stormwater linear assets.
12. Rating methodologies for water, wastewater and stormwater linear assets should be adopted.
13. Purchase additional software modules to allow for the development of performance models for all asset groups.
14. Develop and maintain a master list of procedures (operating/maintenance) and update existing procedures. Formalize existing unwritten procedures (operating/maintenance) and create new as necessary.
15. Assets within the road allowance should be linked to the road asset ID to facilitate cross asset integration and modeling.
16. Develop detailed levels of asset hierarchy to support operations and maintenance activities.
17. Develop a town-wide asset data register that will define which asset attributes will be collected for which assets, the level of data quality required and who is responsible for the data.
18. Programming should be reviewed to;
 - Ensure cross asset integration opportunities have been maximized,
 - Ensure that maintenance and preservation programs are optimized.
19. Develop and implement a Level of Service (LOS) framework that supports all asset classes.