



Facility Labourer (Part-time)

The Town of Bradford West Gwillimbury's Leisure Centre includes two NHL sized ice rinks, a gymnasium, community program rooms, fitness centre and a state of the art aquatics centre with an eight lane competitive/lap pool, leisure pool with aquatic features and a relaxation/therapy pool. The Town's Leisure Services Department also maintains the Bob Fallis Sports Centre, the old Community Centre and the Library and Cultural Centre. The Leisure Services Department is looking for energetic, highly motivated and organized individuals to join the team to assist in the efficient operation and maintenance of Town facilities and equipment.

Reporting to the Facilities Supervisor, the part-time Facility Labourer will be responsible for assisting with a variety of duties associated with the operation of Town facilities including maintenance, repairs and janitorial duties and ensuring all Town security measures, policies, health and safety procedures are followed at all times. This role is also responsible for providing set-up, tear-down and clean-up of meeting rooms, gymnasium, arenas and pools and performing administrative duties including updating pool / arenas / equipment service logs and record keeping requirements. Candidates must be able to promote a culture of inclusiveness and work with a diverse population of employees, participants, agencies and the public. The successful incumbents will provide exceptional customer service by responding to customer concerns and needs in a polite, courteous and efficient manner.

Candidates must be available to work flexible shifts including weekdays, evenings and weekends, be at least 16 years of age and provide your own CSA approved safety boots and helmet to wear during work hours. All applicants will be required to complete a Vulnerable Sector Screening upon hire.

The hourly rate for the position is \$14.30 to \$15.05

Please note that this posting will remain up until December 31st, 2021 and applicants will be interviewed and screened as the need arises. Applications will remain on file until December 31st, 2021 after which applicants will have to re-apply for future postings.

To explore this challenging opportunity further, we invite qualified applicants to forward their resume and covering letter in confidence, quoting file number **2021-FLOP** to:

Town of Bradford West Gwillimbury, Human Resources Department
125 Simcoe Road, P.O. Box 251, Bradford, Ontario L3Z 2A8
Fax: 905 775-8633 or email hr@townofbwg.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

The Town of Bradford West Gwillimbury is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as LGBTQ2S+.

The Town of Bradford West Gwillimbury is committed to providing accommodations based on any human rights protected grounds and in accordance with the AODA, throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.