



Planner

Located within the broader GTA, in southern Simcoe County, Bradford West Gwillimbury is a thriving municipality. Bradford is our main urban centre and our blend of rural and urban communities encompasses 200 square kilometres of rolling countryside and the well-known Holland Marsh. We are seeking an accomplished, inclusive, highly motivated and organized professional to join the Community Planning division who would like an opportunity to apply their policy development, development review, urban design and resource management skills in shaping the Town's future.

Reporting to the Manager of Community Planning, the Planner provides assistance by preparing and presenting reports on planning policy and development proposals; presenting evidence at Local Planning Appeal Tribunal ("LPAT") hearings; collaborating with internal departments and/or committees; liaising with external organizations; assisting the public on a day-to-day basis; and performing other duties associated with the operation of the Department. This role will ensure development proposals are carefully evaluated in compliance with all applicable policies (e.g., local, upper-tier and Provincial), zoning by-law provisions, and within the applicable legislative framework; while ensuring that all procedural and public consultation requirements of the *Planning Act* are met; addressing comments from other involved stakeholders; preparing reports and presenting recommendations to council; and negotiating development agreements.

The successful candidate must have a degree in Planning or related discipline combined with two (2) to four (4) years of experience preferably in a municipal planning department or planning consulting firm and be eligible to receive their Registered Professional Planner designation. Experience with the municipal planning and development process, the Planning Act, Provincial plans and policies, Official Plans, Zoning By-laws, and LPAT and/or other legal tribunals is required. The successful candidate must possess strong time management skills and ability to work in a high pressure environment, meeting deadlines established by the *Planning Act*. In addition, they must be able to communicate effectively, professionally and courteously with all levels of staff, contractors and the general public; be productive in a team environment; possess strong conflict resolution skills; and have demonstrated proficiency with information technology; and a valid class "G" driver's license in good standing.

The position offers a salary range of \$66,073 to \$82,591 (2021 rates) plus a competitive benefit package.

To explore this challenging opportunity further, we invite qualified applicants to forward their resume and covering letter in confidence, quoting file number **2021-PL04** by May 7, 2021 to:

Town of Bradford West Gwillimbury, Human Resources Department,
125 Simcoe Road, P.O. Box 251, Bradford, Ontario L3Z 2A8
Fax: 905 775-8633 or email hr@townofbwg.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

The Town of Bradford West Gwillimbury is an equal opportunity employer. Accommodations will be provided throughout the recruitment, hiring and employment process in accordance with the AODA and the Ontario Human Rights Code.