



Manager of Community Planning

Located within the broader GTA, in southern Simcoe County, Bradford West Gwillimbury is a thriving municipality of 35,000 residents. The community features a blend of rural and urban communities encompassing 200 square kilometres of rolling countryside and the well-known Holland Marsh. Bradford is our main urban centre and has experienced significant residential and commercial growth within master-planned communities, with more to come as targeted in the Growth Plan for the Greater Golden Horseshoe.

It is in this environment of growth and innovation that a strategic, results-oriented and collaborative leader can build upon the municipality's successes and take the Community Planning division to the next level. If you are a seasoned and creative planner with exemplary leadership skills and the expertise to take on a broad mandate, we would like to hear from you.

Reporting to the Director of Development and Engineering Services you will provide direction and leadership to the Town's Planning Services division. Key responsibilities include development and recommendation of planning policies and strategies to guide the future growth of the municipality; coordination and evaluation of development proposals; preparation/review and administration of the official plan and zoning by-law; providing advice and counsel on planning matters; community consultation and inter-department/government/agency liaison; policy and standards recommendation; departmental work planning and budget preparation/administration; and, coordination of planning studies and the Town's position at OMB hearings.

Preferred candidates will have a post secondary degree in urban planning or related equivalent. Candidates will possess the MCIP and RPP designations and have full membership in the Canadian Institute of Planners. Candidates will have demonstrated progressive urban planning experience in a management capacity in a municipal planning environment (approximately 5 years), including supervisory experience and collaborating with elected officials. In addition, the successful candidate must have proven public relations, excellent customer service, interpersonal, project/time management, analytical, problem solving, presentation, and communication skills combined with the ability to think and act strategically in a political and community service environment.

The position offers a salary range of \$107,030 to \$133,788 (2020 rates) based on a 35 hour work week, plus a competitive benefit package, and an opportunity to grow with us.

We invite you to explore our community and this exciting career opportunity. Qualified applicants are invited to forward their resume and covering letter in confidence, quoting file number **2021-MP01** by 4:30 p.m. on **January 27, 2021** to:

Town of Bradford West Gwillimbury, Human Resources Department
125 Simcoe Road, PO Box 251, Bradford, Ontario L3Z 2A8
Fax: 905 775-8633 or email hr@townofbwg.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

The Town of Bradford West Gwillimbury is an equal opportunity employer. Accommodations will be provided throughout the recruitment, hiring and employment process in accordance with the AODA and the Ontario Human Rights Code.