



Municipal Law Enforcement Officer I **(Part-time)**

The Town of BWG is looking for an energetic, highly motivated and organized professional to join the Enforcement division of the Corporate Services department.

Reporting to the Manager of Enforcement, the candidate will be responsible for monitoring and ensuring compliance with municipal by-laws, including: parking, road use, business licensing, noise, signs, clean yards, smoking, animal control, littering and illegal dumping.

The successful candidate will possess a post-secondary education/training or diploma related to law enforcement and/or or the equivalent experience. Certification as a Municipal Law Enforcement Officer is preferred. The preferred candidate will have experience enforcing and applying by-laws and/or provincial federal statutes; issuing offence notices under the Provincial Offences Act, obtaining evidence and providing evidence in court. The candidate will have knowledge of the Towns by-laws; provincial and federal statutes and regulations; rules of evidence; property rights; Municipal Freedom of Information and Protection of Privacy legislation; Provincial Offences Act; and the Municipal Act. The candidate will have excellent interpersonal skills; judgment to exercise proper and full authority in a judicious service-oriented manner; the ability to diffuse hostile members of the public; and possess strong conflict resolution skills. In addition, the candidate must be proficient with information technology; have a valid Ontario class G driver's licence in good standing; and be available to work varied shifts, including days, nights, evenings and weekends. A satisfactory Vulnerable Sector Screening will be required from the successful candidate.

The position offers an hourly rate of \$22.71 to \$28.40.

To explore this challenging opportunity further, we invite qualified applicants to forward their resume and covering letter in confidence, quoting file number **2019-ML06** by 4:00 p.m. on **June 14th, 2019** to:

Town of Bradford West Gwillimbury, Human Resources Department,
125 Simcoe Road, P.O. Box 251, Bradford, Ontario L3Z 2A8
Fax: 905 775-8633 or email hr@townofbwg.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

Accommodations will be provided throughout the recruitment, hiring and employment process in accordance with the AODA and the Ontario Human Rights Code.