

## **Town of BWG begins phased reopening of municipal services**

Bradford West Gwillimbury, ON (*July 14, 2020*) – The Town of Bradford West Gwillimbury is preparing to reopen its administrative offices in order to provide in-person services to the public where necessary.

This is the first phase of reopening municipal services, and will NOT include recreational programs or facilities. Staff are reviewing details of the province's Stage 3 reopening guidelines as well as working with the health unit on reopening timelines and protocols. Council will review recommendations for the BWG Leisure Centre and other community centres and programs at their August 4 meeting. The BWG Public Library will continue to offer online programming and curbside pickup while its staff and Board review Stage 3 protocols and develop procedures and timelines for reopening.

### **Effective Monday, July 20, the following will be open Monday-Friday 8:30 a.m.-4:30 p.m.:**

- General Administration (Clerk/Council/By-law Enforcement/Economic Development)  
100 Dissette St., Units 7&8
- Finance (Taxes/Utility Billing/Accounts)  
61 Holland St. E
- Development & Engineering (Planning/Capital Projects/Development Engineering)  
305 Barrie St., Unit 2
- Building Services (Permits & Inspections)  
305 Barrie St., Unit 4B
- Community Services (Transportation/Water & Wastewater Administration)  
3541 Line 11

New measures have been implemented for the protection of staff and the public, including the installation of glass at reception counters, maximum capacities for indoor spaces, the provision of hand sanitizer, COVID-19 screening and logging of any visitors who need to go farther than the reception area. In accordance with the new Simcoe Muskoka District Health Unit directive on face coverings, visitors are asked to please bring and wear a face covering when inside a municipal building.

There will be fewer staff in the building at any given time, so to ensure that the staff member you require is available to help, appointments for specific services are recommended. These services include marriage licences, building permits, parking ticket resolution and road occupancy permits. Further details and contact information are available at [www.townofbwg.com](http://www.townofbwg.com).

The Town of BWG closed its offices to the public in late March but staff have continued to provide services and support by phone, email and other online methods. Services will continue to be available by these methods for residents who do not want or require an in-person appointment, including Virtual Town Hall for self-serve tax and utility information.