

Proponents are encouraged to consult with the Community Planning Division prior to submitting applications.

Please complete all applicable sections of the application form. An incomplete application will be returned to the applicant. For assistance, please contact the Community Planning Division at 905-778-2055.

All personal information on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and the Planning Act, R.S.O. 1990, c. P.13, as amended, and will be used for the purposes of reviewing this application only. Questions regarding this collection may be directed to the Manager of Community Planning, 305 Barrie Street, Unit 2, P.O. Box 419, Bradford, Ontario, L3Z 2A9, Telephone: 905-778-2055, ext. 1401, Fax: 905-778-2070.

PROPERTY INFORMATION			
Application Type and Fee:	<input type="checkbox"/> New Application (\$250.00) <input type="checkbox"/> Renewal (\$50.00)		
Municipal Address:			
Property Name (if applicable):			
Roll No.:		Year Tax Relief Requested For:	
Designation By-law No:			
Is there a Heritage Conservation Agreement on the subject property?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Under which of the following is the property designated?	<input type="checkbox"/> Part IV Ontario Heritage Act (Individual Designation) <i>and/or</i> <input type="checkbox"/> Part V Ontario Heritage Act (Heritage District)		

OWNER/APPLICANT INFORMATION			
Property Owner Information (check one):	<input type="checkbox"/> Person(s)	<input type="checkbox"/> Company	
Are you the Land Owner?:	<input type="checkbox"/> Yes <input type="checkbox"/> No *		
* If no, include a separate letter with Owner authorization			
Registered Land Owner:			
Application Contact (if different from owner):			
Address:			
Municipality:	Province:	Postal Code:	
Telephone No.:	Fax No.:		
Email:			

CONDITION OF BUILDING

To be eligible, the residential buildings must be in good and habitable condition and should be occupied.

Is the building habitable?: Yes No

Is the building occupied?: Yes No

If not habitable or occupied explain why and share efforts made:

CONTRAVENTIONS

Is the property the subject of any Town by-law contraventions, work orders, penalties, fees, and arrears of taxes, fines or other outstanding municipal requirements as of the date of application? Yes * No

* If yes, please identify the issue:

INSURANCE

Name of Insurance Company:

Policy Number:

Is a certificate from your Insurance Company attached?:

Yes
 No, previously supplied document still applies.

Submit a copy of the insurance certificate from your insurance company/agent/broker that states that the Owner has a valid insurance policy which insures the building against normal perils that are coverable by all risk property insurance in an amount equal to the replacement cost of a similar scaled new building with an exterior design complementary to the existing structure.

REQUIRED DOCUMENTS

- Complete below SUMMARY OF COMPLETED, ONGOING AND FUTURE WORKS;
- Provide DATED PHOTOGRAPHS of all ELEVATIONS and work on any relevant ATTRIBUTE;
- Copy of HERITAGE EASEMENT AGREEMENT (Only required 1st year *or* if agreement altered);
- Staff *may* request for additional plans, studies, specifications, etc. if substantial work or re-development is proposed.

SUMMARY OF COMPLETED, ONGOING AND FUTURE WORKS

To receive tax relief the Town requires show of 'good faith' and 'continuous effort' that the owner of the designated property is reinvesting in the property to ensure attributes identified in the designation by-law and the level of maintenance identified in the Heritage Easement Agreement are complied with.

To remain eligible for relief please specify any maintenance and conservation works completed in the year tax relief is being sought and comment on any anticipated, on-going, and multi-year expenditures. When possible please provide cost and work breakdown with copies of RECEIPTS AND INVOICES for the subject year.

APPLICANT'S SIGNATURE

I, hereby make the above application for the Heritage Property Tax Relief Program, declaring all the information contained herein is true and correct, and acknowledging the Town of Bradford West Gwillimbury will process the application based on the information provided.

I also consent to allow the Town to conduct an inspection of the interior and exterior of the property at any reasonable time, if required, to ensure that the property is in compliance with the 'Designation By-law' and 'Heritage Conservation Agreement' or easement agreement to assist in the review of the eligibility criteria.

Should I contravene with or fall out of compliance with the 'Designation By-law' and/or 'Heritage Conservation Agreement' I understand that I may be required by the Town repay the tax rebate with interest to the appropriate jurisdictions as identified in the By-law 2020-75.

In accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, I hereby consent to the Town of Bradford West Gwillimbury making this application and its supporting information available to the general public, including copying, posting on the Town's website and/or releasing a copy of the application and any of its supporting information to any third party upon their request, and as part of a standard distribution of copies of such documentation.

Signature:		Date:
Printed Name of Signatory:		Title:

For Office Use Only		
<i>Date Received:</i>	<i>Fee Received:</i>	<i>Fee Required:</i>
<i>Application Rec'd by:</i>		
<i>Date Application Deemed Complete:</i>		